



Reference: ICC-ASP/13/OS/03

The Secretariat of the Assembly of States Parties presents its compliments to Observer States, and with reference to its note verbale ICC-ASP/13/S/01 of 10 February 2014, has the honour to request that the names of designated representatives of Observer States, and of alternates and advisers who accompany them, for the thirteenth session of the Assembly to be held in New York from 8 to 17 December 2014, be submitted well in advance of the session. This would facilitate the work of the Assembly.

The communication should, preferably, contain the name of the representative of the Observer State, as well as the names of the alternates and advisers for the thirteenth session.

Communications should be sent to the Secretariat of the Assembly of States Parties, Room C-0458, Maanweg 174, 2516 AB, The Hague, the Netherlands. Copies may also be sent via fax to +31-70-515-8376 or via e-mail to [asp@icc-cpi.int](mailto:asp@icc-cpi.int). As of 8 December 2014, all communications for the thirteenth session should be delivered directly to the Secretariat of the Assembly at the beginning of the session in New York.

The Secretariat of the Assembly of States Parties recalls that a United Nations grounds pass is required for access to United Nations premises during the thirteenth session. Representatives not holding a valid United Nations grounds pass will have to liaise through their permanent missions in New York. A letter signed by the Head of Chancery or Administrative Officer containing the names of participants and the completed SG 6 forms, must be sent to the Chief of Protocol of the United Nations. Once the forms have been authorized by Protocol, permanent missions are requested to deliver them to representatives, for processing at the United Nations Pass and ID Office.

Additional information regarding the thirteenth session is available on the Internet website of the Court (<http://www.icc-cpi.int>).



The Hague, 10 February 2014