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**Report to the Assembly of States Parties on the activities  
and projects of the Board of Directors of the  
Trust Fund for Victims, 2003-2004**

1. The present report is submitted in accordance with paragraph 11 of the annex to resolution 6 of the first session of the Assembly of States Parties (ICC-ASP/1/Res.6), which states: “The Board shall report annually to the Assembly of States Parties on the activities and projects of the Trust Fund and on all offered voluntary contributions, regardless of whether they were accepted or refused.”

**I. Activities and projects of the Trust Fund**

2. Pursuant to paragraph 4 of the annex to resolution 6, the Board of Directors of the Trust Fund for Victims (the Board) met for the first required annual meeting from 20 to 22 April 2004 at the seat of the Court in The Hague. At this meeting Madam Minister Simone Veil was elected Chair by the members of the Board.

3. During the meeting the Board worked on the draft regulations for the management of the Trust Fund for Victims. Experts were consulted and their advice was taken into consideration. All members of the Board approved the draft regulations and the Board will present them to the Assembly of States Parties (the Assembly) for consideration and adoption at its meeting in September 2004, in accordance with paragraph 3 of resolution 6. The draft regulations of the Trust Fund for Victims are contained in annex A.

4. Bearing in mind paragraph 6 of the annex to resolution 6, the Board also decided, after consulting with the Registrar, to recommend to the Assembly that the capacity of the Board be extended through the establishment of a Secretariat which will provide further assistance with the functioning of the Fund. In this connection, the Board has prepared a budget proposal for the establishment of the Secretariat, which will be submitted to the Assembly for approval in accordance with paragraph 6 of the annex to resolution 6. The budget proposal for the establishment of the Secretariat is contained in annex B.

5. Pursuant to paragraph 5 of the annex to the above-mentioned resolution, paragraph 91 of the budget for the first financial period of the Court (ICC-ASP/1/3), and paragraphs 284, 290 and 292 of the programme budget for 2004 (ICC-ASP/2/10), the Registrar, through the Victims Participation and Reparations Section, has provided assistance for the proper functioning of the Board of Directors of the Trust Fund.

## **II. Status of voluntary contributions**

6. Two bank accounts were opened in United States dollars and euros. As at 15 July 2004 the balances of the accounts were \$17,509.52 and €5,500.53 respectively. The list of voluntary contributions for this first period is appended hereto as annex C.

7. The Board recognizes the importance of campaigning for voluntary contributions to allow the Trust Fund to effectively carry out activities and projects for the benefit of victims of crimes and their families, within the jurisdiction of the Court. Moreover, the members of the Board encourage States to contribute to the Trust Fund, as such contributions are of crucial importance for the implementation of the Fund's mandate.

## **Annex A**

### **Draft regulations of the Trust Fund for Victims**

#### **FIRST MEETING OF THE BOARD OF DIRECTORS OF THE TRUST FUND FOR VICTIMS 20-22 April 2004, The Hague (the Netherlands)**

#### **Draft regulations**

#### **INTRODUCTION**

These draft regulations develop the main provisions relating to the Trust Fund for Victims that appear in article 79 of the Rome Statute; rule 98 of the Rules of Procedure and Evidence; resolution 6 of the Assembly of States Parties on the establishment of a Trust Fund for the benefit of victims of crimes within the jurisdiction of the Court, and of the families of such victims; and resolution 7 of the Assembly of States Parties on the procedure for the nomination and election of members of the Board of Directors of the Trust Fund for the benefit of victims.

These draft regulations develop further criteria for the management of the Trust Fund, as established in resolution 6, to be adopted by the Assembly of States Parties. Both versions of this document, in English and in French, are equally authentic.

# REGULATIONS OF THE TRUST FUND FOR VICTIMS

## PART I MANAGEMENT AND OVERSIGHT OF THE TRUST FUND

### CHAPTER I THE BOARD OF DIRECTORS

#### *Section I Election of a Chair of the Board of Directors*

1. A Chair shall be elected by an absolute majority of the members of the Board of Directors. The Chair shall serve until the end of his/her respective term as Board member. He/she shall be eligible for re-election as Chair once. If the Chair finds it necessary to be absent during a meeting or any part thereof, he/she may designate another Board member to take his/her place. If the Chair is unable to perform his/her functions, a new Chair shall be elected for the unexpired term.
2. The Chair shall be responsible for coordinating the work of the Board of Directors.

#### *Section II Meetings*

3. The Board of Directors shall meet in regular session at least once a year at the seat of the Court.
4. The Board may hold special sessions when circumstances so require, and the Chair shall fix the date of commencement, the duration and the location of each such special session. Special sessions may be held in person, or by telephone, web or video conferencing.
5. The Chair shall determine the provisional agenda for the regular and special sessions of the Board. The Chair may receive suggestions for agenda items from other members of the Board, the Bureau of the Assembly of States Parties, the Registrar and/or the Trust Fund Secretariat (“the Secretariat”). Any item proposed for inclusion in the agenda shall be accompanied by an explanatory memorandum and, if possible, by basic documents or by a draft decision. All materials shall be distributed to members of the Board sufficiently in advance and, where possible, at least one month in advance of the session. The provisional agenda for any session shall be submitted for consideration and adoption to the Board of Directors at the commencement of that session.
6. The Chair shall preside over each session.
7. The Registrar shall participate in sessions of the Board in an advisory capacity. Members of the Trust Fund Secretariat may attend sessions of the Board.
8. The Board of Directors may invite others with relevant expertise to participate, as appropriate, in specified sessions of the Board in accordance with rule 42 of the Rules of Procedure of the Assembly of States Parties, and to make oral or written statements and provide information on any question under consideration.

9. As a general rule, sessions of the Board of Directors shall be held in private unless the Board decides otherwise. Decisions of the Board of Directors shall be made public, subject to confidentiality, and shall be communicated, to the extent possible, to beneficiaries, interested States and implementing partners. At the close of a meeting of the Board of Directors, the Chair may issue a communiqué through its Secretariat or the Registry, as appropriate.

10. For the purposes of these Regulations, all participating Board members shall be considered present during telephone, web or video conferences. Moreover, an electronic signature may be used to sign a document or agreement.

11. The working languages of the Board of Directors shall be English and French.

### *Section III* *Decisions of the Board of Directors*

12. Decisions of the Board of Directors shall be taken in regular or special sessions, in person as well as by telephone, web or video conferencing. Each Board member shall have one vote. The presence of a majority of the members shall be required for any decision to be taken.

13. Every effort shall be made to reach decisions by consensus. If consensus cannot be reached, all decisions must be approved by a majority of the voting members representing a majority of the members of the Board.

14. If necessary, the Chair shall take provisional decisions between sessions in consultation with the Secretariat. Subsequently, the Chair shall submit the decision(s) to the Board for their approval in accordance with the procedures stipulated in paragraph 13 above.

15. In accordance with paragraph 3 of resolution 6 of the Assembly of States Parties on the establishment of a Trust Fund for the benefit of victims of crimes within the jurisdiction of the Court, and of the families of such victims (“resolution 6”), the Board of Directors may adopt such additional guidelines and procedures as are necessary to carry out its functions. These additional guidelines and procedures must be consistent with the “further criteria” stipulated therein. Furthermore the Board of Directors may also suggest to the Assembly of States Parties amendments to these “further criteria”.

### *Section IV* *Costs of the Board of Directors*

16. Members of the Board of Directors act in their personal capacity on a pro bono basis.

17. Expenses of the Board of Directors shall be paid from the funds of the Court.

## CHAPTER II THE SECRETARIAT

### *Section I* *Seat and establishment*

18. A Trust Fund Secretariat shall be established at the seat of the Court. The Secretariat shall be responsible for the day-to-day administration of the Trust Fund and for providing such assistance as is necessary for the proper functioning of the Board in carrying out its tasks.

19. The Secretariat shall be established in accordance with paragraph 6 of the annex to the resolution of the Assembly of States Parties relating to the establishment of a fund for the benefit of victims of crimes within the jurisdiction of the Court, as defined in rule 85, and, where natural persons are concerned, their families.

*Section II*  
*Reporting of the Secretariat*

20. The Secretariat shall provide periodic reports to the Board on its activities.

21. The Secretariat operates independently. However, it shall consult the Registrar on all administrative and legal matters for which it has received the assistance of the Registry.

*Section III*  
*Costs of the Secretariat*

22. The base costs of the Secretariat shall be borne by the Court. If the Assembly of States Parties decides to create an expanded capacity, including the appointment of an Executive Director, the Assembly of States Parties may consider attributing the costs of this expansion to the voluntary contributions accruing to the Trust Fund.

**PART II**  
**RECEIPT OF FUNDS**

**CHAPTER I**  
**PRIMARY CONSIDERATIONS**

23. The Board of Directors shall ensure, through a variety of means, publicity regarding the Trust Fund and the plight of victims of crimes within the jurisdiction of the Court, as defined in rule 85 of the Rules of Procedure and Evidence, and, where natural persons are concerned, their families.

24. The Trust Fund shall be funded by:

- (a) Voluntary contributions from governments, international organizations, individuals, corporations and other entities, in accordance with relevant criteria adopted by the Assembly of States Parties;
- (b) Money and other property collected through fines or forfeiture transferred to the Trust Fund as ordered by the Court pursuant to article 79, paragraph 2, of the Rome Statute (“the Statute”);
- (c) Resources collected through awards for reparations if ordered by the Court pursuant to rule 98 of the Rules of Procedure and Evidence;
- (d) Such resources, other than assessed contributions, as the Assembly of States Parties may decide to allocate to the Trust Fund.

**CHAPTER II**  
**VOLUNTARY CONTRIBUTIONS**

25. The Board, as part of its annual report to the Assembly of States Parties on the activities and projects of the Trust Fund, shall present an annual appeal for voluntary contributions to the Trust Fund.

26. The Board, with the support of the Secretariat, shall establish contact with governments, international organizations, individuals, corporations and other entities to solicit voluntary contributions to the Trust Fund.
27. The Board shall adopt guidelines on how to solicit financial contributions from private institutions.
28. The Trust Fund shall take receipt of all voluntary contributions from sources stipulated in resolution 6, paragraph 2(a), and shall note the sources and amounts received.
29. The Board shall establish mechanisms that will facilitate the verification of the sources of funds received by the Trust Fund.
30. The Trust Fund may refuse voluntary contributions which are deemed to be in any way inconsistent with the goals and activities of the Trust Fund.
31. Voluntary contributions may be partially earmarked by the donor so long as the allocation, as requested by the donor, benefits victims as defined in rule 85 of the Rules of Procedure and Evidence, and, where natural persons are concerned, their families.
32. In the event that a voluntary contribution is earmarked and the related situation or case is not brought before the Court, the Trust Fund shall allocate the contribution to its General Account with the agreement of the donor.
33. The Trust Fund shall regularly review the nature and level of voluntary contributions in order to ensure that no such allocation would result in a manifestly inequitable distribution of available funds and property among the different groups of victims. To accomplish this, the Board may adopt specific measures allowing for a more equitable distribution of funds among groups of victims.

### CHAPTER III MONEY AND OTHER PROPERTY COLLECTED THROUGH FINES OR FORFEITURE

34. The Board of Directors shall, at the request of the Chamber pursuant to rule 148 of the Rules of Procedure and Evidence, make written or oral observations on the transfer of fines or forfeitures to the Trust Fund.
35. The Trust Fund shall, at the request of the Presidency, submit written or oral observations on the disposition or allocation of property or assets in accordance with rule 221 of the Rules of Procedure and Evidence.
36. The Trust Fund shall take receipt of all money and other property collected through fines or forfeiture that is transferred, by order of the Court, to the Trust Fund.

### CHAPTER IV RESOURCES COLLECTED THROUGH AWARDS FOR REPARATIONS

37. The Trust Fund shall take receipt of resources collected through awards for reparations and shall separate such resources from the remaining resources of the Trust Fund in accordance with rule 98 of the Rules of Procedure and Evidence. It shall note the sources and amounts received, together with any stipulations contained in the order of the Court as to the use of the funds.

CHAPTER V  
RESOURCES ALLOCATED BY THE ASSEMBLY  
OF STATES PARTIES

38. In its annual report to the Assembly, the Board of Directors may make suggestions of financial or other contributions, other than assessed contributions, that the Assembly of States Parties may allocate to the Trust Fund.

39. Where no such stipulation has been made by the Assembly of States Parties as to the uses of the financial or other contributions other than assessed contributions, the Trust Fund may allocate these contributions to its General Account for the benefit of victims, as defined in rule 85 of the Rules of Procedure and Evidence, and, where natural persons are concerned, their families.

CHAPTER VI  
OPERATIONAL ISSUES REGARDING THE  
RECEIPT OF FUNDS

40. Bank account(s) of the Trust Fund shall be opened in conformity with rule 108(1) of the Financial Regulations and Rules.

41. The accounting system of the Trust Fund shall allow for the separation of funds to facilitate the receipt of earmarked contributions, money and other property collected through fines or forfeiture transferred by the Court where the Court has stipulated particular usages, or resources collected through awards for reparations.

42. A computer tracking system shall be established to enable tracking of, inter alia:

- (a) The sources of funds received as stipulated in resolution 6, paragraph 2, including the name of the donor, the location, the region, the date and the amount of the contribution;
- (b) All requests for earmarked contributions, including the nature of the request, and what was ultimately agreed upon and received;
- (c) All pledges received, the date and nature of the pledge, any follow-up by the Court, and the date on which funds were actually received;
- (d) Separation of funds within the Trust Fund on the basis of categories of restrictions on use and on the basis of actual restrictions;
- (e) All resources that have been attributed by the Trust Fund, sorted by sources of funds, by the nature of the attribution, and by beneficiary(ies);
- (f) Receipt by beneficiaries of all attributed resources, by the date of the award, by the date of receipt by the beneficiary, where possible, or by the date of payment by the donor;
- (g) All resources that have been attributed by way of grants to organizations. A programme that is separate but linked to the main system will monitor by grantee: the beneficiary group, the object of the grant, the amount of the grant, obligations under the grant contract, reporting deadlines, verification of completion and the accomplishment of results.

43. The Secretariat shall take receipt of resources that the Assembly of States Parties may decide to allocate to the Trust Fund. It shall note the sources and amounts received, together with any stipulations contained as to the use of the funds.

44. The Board of Directors shall advise the Court of any difficulties or delays in the receipt of funds.



**PART III**  
**THE ACTIVITIES AND PROJECTS OF THE TRUST FUND**

CHAPTER I  
USE OF FUNDS

*Section I*  
*Beneficiaries*

45. The resources of the Trust Fund shall be for the benefit of victims of crimes within the jurisdiction of the Court, as defined in rule 85 of the Rules of Procedure and Evidence, and, where natural persons are concerned, their families.

*Section II*  
*Resources collected through fines or forfeiture*  
*and awards for reparations*

46. When resources collected through fines or forfeiture or awards for reparations are transferred to the Trust Fund pursuant to article 75, paragraph 2, or article 79, paragraph 2, of the Statute or rule 98, sub-rules 2-4, of the Rules of Procedure and Evidence, the Board of Directors shall determine the uses of such resources in accordance with any stipulations or instructions contained in such orders, in particular on the scope of beneficiaries and the nature and amount of the award(s).

47. Where no further stipulations or instructions accompany the orders, the Board of Directors may determine the uses of such resources in accordance with rule 98 of the Rules of Procedure and Evidence, taking into account any relevant decisions issued by the Court on the case at issue and, in particular, decisions issued pursuant to article 75, paragraph 1, of the Statute and rule 97 of the Rules of Procedure and Evidence.

48. The Board of Directors may seek further instructions from the relevant Chamber on the implementation of its orders.

49. Resources collected through awards for reparations may only benefit victims as defined in rule 85 of the Rules of Procedure and Evidence, and, where natural persons are concerned, their families, affected directly or indirectly by the crimes committed by the convicted person.

*Section III*  
*Other resources of the Trust Fund*

50. For the purpose of these regulations, “other resources of the Trust Fund” set out in of rule 98, paragraph 5, of the Rules of Procedure and Evidence refers to resources other than those collected from awards for reparations, fines and forfeitures.

51. Other resources of the Trust Fund shall be used to benefit victims of crimes as defined in rule 85 of the Rules of Procedure and Evidence, and, where natural persons are concerned, their families, who have suffered physical, psychological and/or material harm as a result of these crimes:

- (a) To complement resources collected through awards for reparations, where the Court has made an order directly against a convicted person in accordance with article 75, paragraph 2, of the Statute and rule 98, sub-rules 1-4, of the Rules of Procedure and Evidence;

- (b) To provide for physical or psychological rehabilitation or material support where the Pre-Trial Chamber has authorized the commencement of an investigation in accordance with article 15, paragraph 3, and article 53 of the Statute, or where a situation has been referred to the Prosecutor by a State Party or the Security Council and the Prosecutor decides to initiate an investigation in accordance with article 53 of the Statute. The Board of Directors will determine the applicability of this provision.
- (c) To provide for physical or psychological rehabilitation or material support, in exceptional circumstances, where the situation or the case is not being investigated or prosecuted by the Court because it is or has been investigated or prosecuted by a State which has jurisdiction over it in accordance with article 17 of the Statute or when a situation or case is not being investigated or prosecuted for reasons described in articles 53, paragraph 1(c) or 2(c). The Board of Directors will make a request to the Pre-Trial Chamber to determine the applicability of this provision, taking into account the situation of victims and the existence (or lack) of national or international programmes for the benefit of victims and their family members.

## CHAPTER II IMPLEMENTATION OF THE ACTIVITIES AND PROJECTS OF THE TRUST FUND

### *Section I General principles*

52. The Board of Directors shall only undertake the actions set out in this chapter once the Trust Fund is considered to be seized in accordance with paragraph 53.
53. For the purposes of these regulations, the Trust Fund shall be considered to be seized:

(a) *By order of the Court*

When the Court makes an order for reparations against a convicted person and orders that the award be deposited with or made through the Trust Fund in accordance with rule 98, sub-rules 2-4, of the Rules of Procedure and Evidence.

(b) *By the initiation of an investigation by the Prosecutor, authorized by the Pre-Trial Chamber, as appropriate*

When the Pre-Trial Chamber has authorized the commencement of an investigation in accordance with article 15, paragraph 3, and article 53 of the Statute, or where a situation has been referred to the Prosecutor by a State Party or the Security Council acting under Chapter VII of the Charter of the United Nations and the Prosecutor decides to initiate an investigation in accordance with article 53 of the Statute. The Board of Directors will determine the applicability of this provision.

(c) *By decision of the Pre-Trial Chamber*

In exceptional circumstances, where the situation or case is not being investigated or prosecuted by the Court because it is or has been investigated or prosecuted by a State which has jurisdiction over it in accordance with article 17 of the Statute or when a situation or case is not being investigated or prosecuted for reasons described in articles 53, paragraph 1(c) or 2(c), the Board of Directors will make a request to the Pre-Trial Chamber to determine the applicability of this provision, taking into account the situation of victims and existence (or lack) of national or international programmes for the benefit of victims and their family members.

*Section II  
Outreach*

54. Once the Trust Fund has been seized in accordance with paragraph 53, the Chair of the Board of Directors may issue a communiqué through its Secretariat or the Registry, as appropriate.

55. The communiqué may indicate the basis for its activities and projects in accordance with paragraph 53 and may provide any additional information, as appropriate. A call for voluntary contributions may accompany the communiqué.

56. The Board of Directors may engage in any outreach and information campaigns it deems appropriate for the purpose of raising voluntary contributions. The Board of Directors may ask for the assistance of the Registrar in this matter.

*Section III  
If the activities and projects of the Trust Fund are triggered by  
a decision of the Court*

57. When the Court orders that an award for reparations against a convicted person be deposited with the Trust Fund or made through the Trust Fund in accordance with rule 98, sub-rules 2-4, of the Rules of Procedure and Evidence, the Secretariat shall prepare a draft plan to implement the order of the Court, to be approved by the Board of Directors.

58. The Board of Directors may consult victims as defined in rule 85 of the Rules of Procedure and Evidence and, where natural persons are concerned, their families, as well as their legal representatives, and may consult any competent expert or expert organization in the preparation of the draft implementation plan.

59. Subject to the order of the Court, the Trust Fund shall take into account the following factors in determining the nature and/or size of awards, inter alia: the nature of the crimes, the particular injuries to the victims and the nature of the evidence to support such injuries, as well as the size and location of the beneficiary group.

60. The Board of Directors shall determine whether to complement the resources collected through awards for reparations with “other resources of the Trust Fund” and shall advise the Court accordingly.

61. The Trust Fund shall submit to the relevant Chamber, via the Registrar, the draft implementation plan for approval and shall consult the relevant Chamber, as appropriate, on any questions that arise in connection with the implementation of the award.

62. The Trust Fund shall provide updates to the relevant Chamber on progress in the implementation of the award, in accordance with the Chamber’s order. At the end of the implementation period, the Trust Fund shall submit a final narrative and financial report to the relevant Chamber.

*Section IV  
If the activities and projects of the Trust Fund are triggered by the  
initiation of an investigation, or by the decision  
of the Pre-Trial Chamber*

63. The Board of Directors may use other resources of the Trust Fund to benefit victims as defined in rule 85 of the Rules of Procedure and Evidence and, where natural persons are concerned, their families, from the moment that the activities and projects of the Trust Fund are triggered by the initiation of an investigation by the Prosecutor (authorized by the Pre-Trial Chamber as appropriate), or in exceptional circumstances by the decision of the Pre-Trial Chamber at the request of the Board of Directors.

64. The Board of Directors may consult victims, as defined in rule 85 of the Rules of Procedure and Evidence, and, where natural persons are concerned, their families, as well as their legal representatives, and may consult any competent expert or expert organization on the situation of the potential beneficiaries that may be affected and on the practicalities of reaching and assisting them, as well as on any proposed plan of allocation.

65. The Board of Directors shall determine the priority activity and project areas, bearing in mind the available resources and taking into account that no allocation should result in a manifestly inequitable distribution of available funds and property among the different groups of victims. The Trust Fund may invite proposals from international or national organizations which are specifically geared to addressing the enumerated priority activity and project areas.

### CHAPTER III INDIVIDUAL AWARDS TO VICTIMS PURSUANT TO RULE 98(2)

#### *Section I*

##### *Cases where the Court identifies each beneficiary*

66. Where the Court orders that an award for reparations against a convicted person be deposited with the Trust Fund in accordance with rule 98, sub-rule 2, of the Rules of Procedure and Evidence, the draft implementation plan shall set out the names and locations of victims to whom the award applies, where known (and subject to confidentiality), any procedures that the Trust Fund intends to employ to collect missing details, and methods of disbursement.

#### *Section II*

##### *Cases where the Court does not identify the beneficiaries*

67. Where the names and/or locations of the victims are not known, or where the number of victims is such that it is impossible or impracticable for the Secretariat to determine these with precision, the Secretariat shall set out all relevant demographic/statistical data about the group of victims, as defined in the order of the Court, and shall list options for determining any missing details for approval by the Board of Directors.

68. Such options may include:

- (a) The use of demographic data to determine the members of the beneficiary group; and/or:
- (b) Targeted outreach to the beneficiary group to invite any potential members of the group who have not already been identified through the reparations process to identify themselves to the Trust Fund, and, where appropriate, these actions may be undertaken in collaboration with interested States, intergovernmental organizations, as well as national or international non-governmental organizations. The Board of Directors may put in place reasonable deadlines for the receipt of communications, taking into account the situation and location of victims.
- (c) The Secretariat may consult victims or their legal representatives and the families of individual victims, as well as interested persons, interested States and any competent expert or expert organization, in developing these options.

#### *Section III*

##### *Verification*

69. The Secretariat shall verify that any persons who identify themselves to the Trust Fund are in fact members of the beneficiary group, in accordance with any principles set out in the order of the Court.

70. The Board of Directors shall determine the standard of proof for the verification exercise, having regard to the prevailing circumstances of the beneficiary group and the available evidence, subject to any stipulations set out in the order of the Court.

71. A final list of beneficiaries shall be approved by the Board of Directors.

72. Taking into account the urgent situation of the beneficiaries, the Board of Directors may decide to institute phased or priority verification and disbursement procedures. In such cases, the Board of Directors may prioritize a certain sub-group of victims for verification and disbursement.

#### *Section IV*

#### *Disbursement of reparations awards*

73. The Trust Fund shall determine the modalities for the disbursement of reparations awards to beneficiaries taking into account their present circumstances and locations.

74. The Trust Fund may decide to use intermediaries to facilitate the disbursement of reparations awards, as necessary, where to do so would provide greater access to the beneficiary group and would not create any conflict of interest. Intermediaries may include interested States, intergovernmental organizations, as well as national or international non-governmental organizations working in close proximity with the beneficiary groups.

75. The Secretariat shall put in place procedures to verify that awards were received by beneficiaries, following the implementation of a disbursement programme. Beneficiaries shall be required to acknowledge receipt of the award in writing or by other means of identification, and these acknowledgments shall be stored by the Secretariat. Additional spot checks and monitoring of the receipt of awards should be implemented to avoid unforeseen difficulties or the potential for fraud or corruption.

### CHAPTER IV

#### COLLECTIVE AWARDS TO VICTIMS PURSUANT TO RULE 98(3)

76. Where the Court orders that an award for reparations against a convicted person be made through the Trust Fund where the number of the victims and the scope, forms and modalities of reparations makes a collective award more appropriate, in accordance with rule 98, sub-rule 3, of the Rules of Procedure and Evidence, the draft implementation plan shall set out the precise nature of the collective award(s), where not already specified by the Court, as well as the methods for its/their implementation. Determinations made in this regard should be approved by the Court.

77. The Board of Directors may consult victims as defined in rule 85 of the Rules of Procedure and Evidence and, where natural persons are concerned, their families, as well as their legal representatives, and may consult any competent expert or expert organization on the nature of the collective award(s) and the methods for its/their implementation.

78. The Trust Fund may identify intermediaries or partners, or invite proposals for the implementation of the award.

79. The Secretariat shall put in place procedures to monitor the implementation of a collective award.

CHAPTER V  
AWARDS TO AN INTERGOVERNMENTAL, INTERNATIONAL OR  
NATIONAL ORGANIZATION, PURSUANT TO RULE 98(4)

80. Where the Court orders that an award for reparations against a convicted person be made through the Trust Fund to an intergovernmental, international or national organization, in accordance with rule 98, sub-rule 4, of the Rules of Procedure and Evidence, the draft implementation plan shall set out, where not already specified by the Court:

- (a) The concerned organization(s) and a summary of their relevant expertise;
- (b) A list of the specific functions that the concerned organization(s) is/are to undertake in fulfilment of the Court's order;
- (c) A memorandum of understanding and/or other contractual terms between the Board of Directors and the concerned organization(s) setting out roles and responsibilities, monitoring and oversight.

81. The Secretariat shall oversee the work of the concerned organization(s) in fulfilling the Court's orders, subject to the overall oversight of the Court.

82. The regulations that relate to individual awards to victims pursuant to rule 98, sub-rule 2, and collective awards to victims in accordance with rule 98, sub-rule 3, shall apply mutatis mutandis to the procedures of the Board in implementing rule 98, sub-rule 4, as appropriate, depending on whether the Court has indicated that the award(s) shall be individual or collective.

CHAPTER VI  
FINAL PROVISIONS

*Section I*  
*Amendments*

83. These Regulations may be amended by proposal of the Board taken by a decision that must be approved by a majority of the voting members representing a majority of the members of the Board. Decisions to propose an amendment shall be taken in regular or special sessions, in person as well as by telephone, web or video conferencing. A decision by the Board of Directors for amendment shall be provisionally binding until its approval or disapproval by the Assembly of States Parties.

*Section II*  
*Entry into force*

84. These Regulations shall enter into force immediately after their approval by the Assembly of States Parties.

## **Annex B**

### **Proposal for the establishment of a Secretariat of the Trust Fund for Victims**

1. The Trust Fund for Victims was created on 9 September 2002 by resolution 6 of the Assembly of States Parties (ICC-ASP/1/Res. 6) pursuant to article 79 of the Rome Statute. The establishment of the Trust Fund is for the benefit of victims of crimes within the jurisdiction of the Court and their families. It operates in tandem with the Court's reparations function and, when the Court transfers resources collected through awards for reparations to it, the Trust Fund will play a vital role in the implementation of such awards.

2. With regard to the implementation of the awards of the Court pursuant to rules 98(2), 98(3) and 98(4), the Trust Fund shall report to the Court. For those functions related to the use of voluntary contributions pursuant to rule 98(5), the Trust Fund shall act on its own initiative and shall report directly to the Assembly of States Parties.

3. The main contributor to the Fund will be the Assembly of States Parties as its creator. However, under paragraph 2 of Resolution 6, the Trust Fund shall also be financed by:

- (a) Voluntary contributions from governments, international organizations, individuals, corporations and other entities;
- (b) Money and other property collected through fines or forfeiture transferred to the Trust Fund if ordered by the Court pursuant to article 79(2) of the Statute;
- (c) Resources collected through awards for reparations if ordered by the Court pursuant to rule 98 of the Rules of Procedure and Evidence;
- (d) Such resources, other than assessed contributions, as the Assembly of States Parties may decide to allocate to the Trust Fund.

4. To manage the Trust Fund, a Board of Directors was elected by the Assembly of States Parties on 12 September 2003 during its second resumed session (in accordance with resolution ICC-ASP/1/Res.7 of 9 September 2002). The Board is composed of Her Majesty Queen Rania Al-Abdullah (Jordan); Óscar Arias Sánchez, (Costa Rica); Tadeusz Mazowiecki (Poland); Archbishop Emeritus Desmond Tutu (South Africa); Simone Veil (France). Each member of the Board will serve for a three-year term with the possibility of re-election once and will meet, at the seat of the Court, on a yearly basis.

5. In resolution 6, paragraph 7, the Assembly of States Parties gave the Board of Directors the power to "...establish and direct the activities and projects of the Trust Fund and the allocation of the property and money available to it...". Moreover, according to paragraph 11, "The Board shall report annually to the Assembly of States Parties on the activities and projects of the Trust Fund and on all offered voluntary contributions, regardless of whether they were accepted or refused" and, according to paragraph 12, "The Committee on Budget and Finance shall examine the budget of the Trust Fund annually and submit to the Assembly of States Parties a report and recommendations for the best possible financial management of the Trust Fund."

6. In order to assist the Board of Directors in the day-to-day administration of the Trust Fund, it is proposed that a Secretariat for the Trust Fund be established.

*Objectives*

- To act as a vehicle through which reparations orders from the Court can be granted to victims;
- To collect voluntary contributions, fines and forfeitures;
- To use the resources to benefit victims of crimes within the jurisdiction of the Court and their families.

<i>Expected accomplishments</i>	<i>Indicators of achievement</i>
Efficient management of the Trust Fund	<ul style="list-style-type: none"> <li>• Implementation of procedures put in place by the Secretariat of the Trust Fund;</li> <li>• Implementation of a verification mechanism with respect to the sources of the funds received;</li> <li>• Implementation of a system that will record incoming contributions.</li> </ul>
Effective cooperation between the Trust Fund and the Court	<ul style="list-style-type: none"> <li>• Avoiding duplication of the work of the Court;</li> <li>• Transparent communication;</li> <li>• Implementation of effective systems and procedures for cooperation with the Court;</li> <li>• Distribution of funds to the persons designated by the Court;</li> <li>• Development of agreements with intergovernmental, international or national organizations according to rule 98(4).</li> </ul>
Collection of sufficient funds to enable the Trust Fund to realize its mandate	<ul style="list-style-type: none"> <li>• Effective publicity for the Trust Fund;</li> <li>• Number of contacts (e.g. with governments, international organizations, individuals, corporations and other entities);</li> <li>• Number of voluntary contributions received.</li> </ul>
Ability to operate as an independent office	<ul style="list-style-type: none"> <li>• Effective management of the Fund without Registry office support;</li> <li>• Development of projects proposed by the Board of Directors to use resources for the benefit of victims under the jurisdiction of the Court according to rule 98(5).</li> </ul>
Transparent management	<ul style="list-style-type: none"> <li>• Periodic reports provided to the Board;</li> <li>• Degree of openness with respect to sources of funding;</li> <li>• Adoption of criteria to avoid manifestly inequitable distribution of funds among the different groups of victims.</li> </ul>

*Final outputs*

- Professional support to the Board of Directors;
- Smooth running of all operations associated with the daily running of the Trust Fund;
- Effective publicity for the Trust Fund for Victims;
- Effective distribution of awards to victims.



**Proposed 2005 budget for the Secretariat of the Trust Fund for Victims***Resource requirements*

<i>Item</i>	<i>Post table 2004</i>	<i>Post table 2005</i>			<i>Proposed budget 2005 (thousands of euros)</i>		
	<i>Total</i>	<i>Core</i>	<i>Conditional</i>	<i>Total</i>	<i>Core</i>	<i>Conditional</i>	<i>Total</i>
Professional staff	0	5	0	5	568.3		568.3
General Service staff	0	2	0	2	111.4		111.4
<i>Subtotal staff</i>	<i>0</i>	<i>7</i>	<i>0</i>	<i>7</i>	<i>679.7</i>		<i>679.7</i>
General temporary assistance					10		10
<i>Subtotal other staff</i>					10		10
Travel					92.65		92.65
Hospitality					3.29		3.29
Contractual services					27.598		27.598
General operating expenses					74.5		74.5
Supplies and materials					4		4
Furniture and equipment					412.035		412.035
Working Capital Fund					100		100
<i>Subtotal non-staff</i>					714.073		714.073
<b>Total subprogramme</b>					<b>1,403.773</b>		<b>1,403.773</b>

7. In order to ensure effective oversight of the Trust Fund for Victims, the Secretariat needs to be adequately staffed with personnel whose competence and knowledge will be crucial in the day-to-day operations related to victims' reparations. In this regard, the workload of the Secretariat is expected to be quite heavy.

8. For 2005, it is envisaged that the Secretariat will provide support to the Board of Directors, as appropriate, for the proper functioning of the Board in carrying out its tasks in accordance with paragraph 5 of the annex to resolution ICC-ASP/1 Res. 6. This includes:

- Establishing a working process that will ensure publicity for the Trust Fund and the plight of victims within the jurisdiction of the Court;
- Establishing contact with governments, international organizations, individuals, corporations and other entities to solicit voluntary contributions to the Trust Fund;
- Supervising all operational issues related to the receipt of funds;
- Establishing mechanisms that will facilitate the verification of the sources of funds received;
- Developing criteria for the refusal of voluntary contributions which are deemed to be inconsistent with the principles of the Court;
- Establishing a system of earmarking for voluntary contributions;
- Assisting the Board in reviewing the nature and level of voluntary contributions;

- Communicating on relevant matters with the Office of the Registrar, the Victims Participation and Reparations Section (VPRS), as well as other organs of the Court and other organizations and bodies;
- Assisting the Board in the submission of written or oral opinions on the disposition of property or assets pursuant to rules 148 and 221 of the Rules of Procedure and Evidence;

**(i) Staff requirements**

Core resources:

*Staff costs:*\*

Grade	Level
D-1	€159,000
P-4	€129,900
P-3	€98,800
P-2	€81,800
G-6/5	€55,700

\* The figures for posts in the Professional and General Service categories are based on the standard salary cost for 2005.

*One Executive Director (D-1)*

9. With overall executive responsibilities, the incumbent will direct and coordinate the general and specialized policies, programmes and activities of the Trust Fund for Victims. In overseeing the operations of the Secretariat staff, he or she will implement the overall objectives and requirements of the Fund, as dictated by the Board of Directors, in the medium and long term.

Responsibilities will include:

- Supervising and establishing guidelines for the provision of legal opinions or advice on issues relating to reparations issues and the functions, structure and activities of the Trust Fund for Victims and its Secretariat;
- Providing guidelines for and/or directing the formulation and execution of the Trust Fund's public information and outreach campaign, as well as the fund disbursement programmes;
- Providing and ensuring the highest standard of quality and cost-effectiveness in the Fund's programmes and activities;
- Providing advice and assistance in resolving procedural and substantive questions to the Board of Directors on all matters related to the management and oversight of the Fund, and representing the Fund Secretariat at legislative, interdisciplinary and inter-agency meetings;
- Directing and integrating the programmes and activities of the Fund, as appropriate, with the organs of the ICC;
- Undertaking consultations and participating in negotiations with high-level representatives of State Parties or other organizations;
- Representing the organization in meetings of other organizations and bodies;
- Analysing, coordinating, formulating, approving, submitting, negotiating and justifying budgetary and personnel proposals, and managing staff and contractual resources.

*One Fundraising Officer (P-4)*

10. The Fundraising Officer will identify and target new opportunities and build on relationships with donors in order to optimize revenue. The responsibilities of the post include: determining types of fundraising and developing programmes/campaigns to be implemented; preparing fundraising schedules; advising and directing volunteer groups who are willing to help in fundraising; keeping records of funding and grant ideas and successful sources of funding. The incumbent will work with a wide range of advocacy groups.

*One Financial Management Specialist (P-3)*

11. The Financial Management Specialist will maintain financial records for the Trust Fund Secretariat and ensure that all internal control procedures are implemented within the Fund. The incumbent will be responsible for ensuring the application of proper accounting systems, procedures and activities, as well as accounting controls. He or she will manage the funds received by or transferred to the Trust Fund, including recording, disbursing and investing these funds. The incumbent will create a system that allows for the separation of funds based upon their different sources, and will be responsible for the tracking of all disbursed funds. He or she will also arrange banking services. The incumbent will be consulted on the economic viability of the projects developed by the Board of Directors.

*One Liaison and Outreach Officer (P-3)*

12. The incumbent will serve as the principal liaison between the Trust Fund and victims, both at the Court and through field-based initiatives. He or she will be charged with setting up and implementing information programmes and outreach campaigns to promote better understanding of the goals and activities of the Trust Fund for Victims and other stakeholders, particularly in areas that are the subject of an investigation by the Office of the Prosecutor. The incumbent will establish cooperative relations between the Secretariat and victims, their families, their representatives, local and regional authorities, civil society organizations and lawyers.

*One Associate Legal Officer (P-2)*

13. Under the supervision of the Executive Director, the incumbent will establish procedures to manage and facilitate the activities and programmes of the Trust Fund for Victims. He or she will provide support to the Chair of the Board of Directors. The post entails conducting substantive research on complex legal issues related to reparations and on matters related to the functions, structure and activities of the Trust Fund. It includes the production of background materials such as studies, reports, legal opinions, as well as correspondence. The Associate Legal Officer will organize and prepare general meetings, seminars and working sessions relevant to the topic. The incumbent will assist victims and groups of victims, as well as victims' representatives where necessary. As a result of these duties, the incumbent will have frequent contact with victims, groups of victims, local associations, bar associations, NGOs and lawyers representing victims and their families.

*One Computer Information Systems Specialist (G-6)*

14. The post involves the planning, design, development, implementation and maintenance of computer information systems for the Secretariat. The incumbent will be responsible for preparing feasibility studies, analysing and modifying existing applications, maintaining systems software, designing and writing computer programs, and databases. He or she will be in charge of updating and maintaining the organization and accessibility of the data. He or she will liaise with the Registry, particularly with the VPRS, regarding the data collected via the application forms on reparations. In addition, he or she will provide operational support to users and advise them on the most suitable hardware and software for the different tasks that the Secretariat will undertake. The incumbent will conduct training sessions and demonstrations of systems for users.

*One Administrative Assistant (G-5)*

15. Under the supervision of the Executive Director, the Administrative Assistant will provide administrative and secretarial support functions to the Secretariat. He or she will be in charge of tracking and monitoring all allotments and expenditures relevant to the Secretariat; perform tasks relevant to the administration of the Secretariat in close relation with the relevant sections in the Registry; perform work relevant to the preparation of budget documents; brief staff in the Secretariat on general administrative matters; and check correspondence and documents for completeness and accuracy of style and grammar. Additional responsibilities will include coordinating the Executive Director's work schedule by arranging meetings/appointments with officials within and outside the Court; maintaining a filing system of working documents; and monitoring incoming correspondence.

*General temporary assistance*

16. Such assistance will be required for a period of three months for the purpose of organizing the annual meeting of the Board of Directors; the required staff will be in charge of the logistics and of preparations for the meeting.

**(ii) Non-staff requirements**

Core resources:

*Cost of setting up an office (General Service Requirements):*

17. The costs associated with the furniture and equipment need to be budgeted in full. For seven people to work at the Secretariat the requirements will be as follows:

<i>Item(s)</i>	<i>Number of units</i>	<i>Unit cost (€)</i>	<i>Total cost per item (€)</i>
<b>Office furniture</b>			
Workstations	7	2, 850	25,650
Filing cabinet	8	440	3,520
Bookcases	5	165	825
Notice boards	4	55	220
<b>Subtotal</b>			<b>30,215</b>
<b>Meeting place (one)</b>			
Table	1	1, 190	1, 190
Chairs	10	190	1, 900
Hat stand	1	140	140
<b>Subtotal</b>			<b>3, 230</b>
<b>Archive</b>			
Table	1	1, 190	1, 190
Chairs	2	190	380
Storage cabinets (lockable, steel)	4	880	3 520
Shredder (medium-size)	1	2, 200	2, 200
<b>Subtotal</b>			<b>7, 290</b>

*IT requirements*

<i>Item(s)</i>	<i>Number of units</i>	<i>Unit cost (€)</i>	<i>Total cost per item (€)</i>
Computers <sup>1</sup>	9	1,700	15,300
Printer	5	500	2,500
Laptop	1	2,600	2,600
Software (anti-virus, MS Office)	9	500	4,500
Network server	1	30,000	30,000
Personal devices	2	600	1,200
Integrated copier/scanner/fax	2	5,000	10,000
Mobiles phones and subscription	3	400	1,200
Switchboard and telephone sets	8	500	4,000
Link-up to ICC network		30,000	30,000
Additional maintenance contract for office automation		20,000	20,000
Database <sup>2</sup>		250,000	250,000
<b>Subtotal</b>			<b>371,300</b>

*Additional costs:*

<i>Expenditure (estimated)</i>	<i>Requirements(€)</i>
<b>Building costs</b>	
Rental of office space (200 square metres)	25,000
General operating expenses (cleaning, insurance, etc.)	7,500
<b>Communications</b>	2,000
<b>Office materials</b>	4,000
<b>Miscellaneous</b> (protocol, travel of staff, etc.)	40,000
<b>Translation of documents/Secretariat</b> 120 pages (at a normal rate of €45 per page [=300 words] )	5,400
<b>Consultation with experts (2 consultations with three experts for which DSA, travel expenses and terminal costs have to be provided)</b>	14,400
<b>General temporary assistance (Conference organization) 3 months in total</b>	10,000
<b>Working Capital Fund<sup>3</sup></b>	100,000
<b>Subtotal</b>	<b>208,300</b>

<sup>1</sup> It is envisaged that two internship positions will be part of the Secretariat.

<sup>2</sup> It is planned that the database will be funded with donations, but alternative options are being explored. This figure is the minimum amount required to set up a database.

<sup>3</sup> Including all costs related to possible conference calls. See addendum 1 for more information, conference call option (b) being the most reasonable.

*Meeting of the Board of Directors*

18. According to paragraph 2 of the annex to resolution ICC-ASP/1/Res. 6, the members of the Board act in their personal capacity on a *pro bono* basis. However, with regard to the costs associated with the first meeting of the Board of Directors of the Trust Fund for Victims held on 20, 21 and 22 April 2004, provision was made in the 2004 programme budget of the Court to support this first meeting.

19. For 2005, with the creation of the Secretariat for the Trust Fund for Victims, it is recommended that a budgetary provision be made with regard to the organization of such meetings, one of which must take place in The Hague,<sup>4</sup> where the Board of Directors could use the facilities of the Court. In this regard, the costs to be taken into consideration for a meeting of the Board in The Hague are set out below. In addition to the organization of a meeting of the Board of Directors, the relevant budgetary provisions include travel to the field.

**(i) Meeting of the Board of Directors in The Hague**

20. The following costs must be taken into consideration:

- Transportation, business class:

<b>Return flights to The Hague</b>	Approx. cost in euros
From Amman	1,750
From Cape Town	3,714
From San José	2,534
From Warsaw	831
From Paris	550
<b>Subtotal</b>	<b>9,379</b>

- Other costs

(a)

<b>Accommodation</b>	
Hotel 2 nights for 5 persons	2,968
Terminal expenses	600
<b>Subtotal</b>	<b>3,568</b>

<sup>4</sup> According to paragraph 4 of the annex to resolution 6, “the Board shall meet at the seat of the Court at least once a year”.

(b)

<b>Translation and interpretation services</b>	
External conference interpretation (English and French) for two days at €376 per day per interpreter + travel (€900)	6,608
Transcript: €220 per hour	
English and French for two days of conference	7,040
Pre-sessional translation of documents: 100 pages	
In-session documentation: 15 pages	
Post-sessional documentation: 75 pages (at a normal rate of €45 per page [=300 words] )	8,550
<b>Subtotal</b>	<b>22,198</b>

(c)

<b>Hospitality</b>	
Catering (for 2 days)	290
Dinner (for 15 persons, 1 day)	1,000
Lunch (for 15 persons, 2 days)	2,000
<b>Subtotal</b>	<b>3,290</b>
<b>Total for 1 meeting</b>	<b>38,435</b>

**(ii) Travel to the field:**

21. The following costs must be taken into consideration:

<b>To Uganda: One-time travel for 5 days for a group of seven people including 2 members of the Secretariat, 1 interpreter, 2 security officers, 2 members of the Board</b>	Approx. cost in euros
<b>Air ticket + additional tax + DSA + terminal expenses</b> 3,000+99+(5 x 172)+120 = 4,079 x 7 =	28,553
Car rental €100 per day x 5 =	500
Unforeseen expenses =	2,000
<b>To the Democratic Republic of the Congo: One-time travel for 5 days for a group of seven people including 2 members of the Secretariat, 1 interpreter, 2 security officers, 2 members of the Board + resources for one-time local travel</b>	
<b>Air ticket + additional tax + DSA + terminal expenses</b> 3,000+99+(5 x 171)+120= 4,074 x 7 =	28,510
Car rental €100 a day x 5	500
Local travel (200 x 7 = 1,400) + (120 x 7 = 840) =	2,240
Miscellaneous expenses including rental meeting room	3,000
<b>Total travel to the field</b>	<b>65,303</b>



## **Addendum 1**

### **Proposals: conference call and video link**

#### **Conference call**

##### **(a) Rent equipment (service)**

For one conference call only:

In this scenario, available analog lines would be patched and used.

A reference budget was established with the company that set up the Pre-Trial Courtroom (it is therefore based on the Pre-Trial Courtroom).

This amount also covers local support from the partner, which is highly recommended.

Rental, proof-of-concept, test, support: €2,000.00 (for 5 remote participants; local participants and interpreters would be located in the Pre-Trial Courtroom). The cost of the calls is not covered. The international calls for the conference cost €1.39 per minute (€83.40 per hour).

##### International calls

Country	Rate (euro cents)
France	5
South Africa	29
Poland	15
Jordan	57
Costa Rica	33

Total: €2,083.40 per hour

##### **(b) Purchase equipment (capital and service)**

This is the recommended option for the long run, as this infrastructure will be used for other conferences (once the Secretariat is established, for example).

Hardware configuration would be slightly different and the Court would have to order different lines (ISDN).

Hardware (capital, per room): €8,000.00

Setup hardware (service, per room): €1,000.00

Setup lines (5 lines, one room, one time): € 540.00

Subscription costs (5 lines, one room, yearly costs): €1,560.00

Total cost for one room: €11,100.00

##### **(c) Fully outsource the conference infrastructure (service)**

For one conference call only:

An outsourced company would take care of the infrastructure, which would be located outside the ICC premises. All participants would be remote (would dial a number or receive a call). The company would be in charge of connecting the participants with the virtual system.

The company offers the service with multi-language simultaneous interpretation on different channels.

Approximate budget: €2,000.00

Outsourcing is the cheapest option (for one call only) as we would still have to pay for the calls if we rented the equipment (option (a)).

Approximate cost for a two-hour call: €2,166.80

### **Videoconference**

#### **(d) Outsourced videoconference**

(Simultaneous interpretation is not covered)

Special studios would be rented and the participants would have to go to such studios. This would make central organization by a third party possible and minimum support from ICC would be needed. We would need to rent the studios in the main cities of the six countries:

Studio rental: 6 studios x €500 / hour = €3,000.00 / hour  
(Paris, Warsaw, Johannesburg, San Jose, Amman, The Hague)

Videoconference Multipoint Control Unit: 6 x €45 / hour = €270.00 / hour  
(videoconference ports – one from each location)

Approximate call rates (for videoconference, ISDN is used):

From Paris	€38.77 / hour
From Warsaw	€ 166.97 / hour
From Johannesburg	€ 336.10 / hour
From San Jose	€ 372.60 / hour
From Amman	€ 609.55 / hour
From The Hague	€ 23.71 / hour

Total: €5,023.00 / hour + €1,000  
(regardless of event length, and includes costs of coordination and connection tests).

#### **(e) Videoconference with simultaneous interpretation**

For a videoconference with simultaneous interpretation, we would have to combine the two solutions (option (d), plus conference call option (c) with simultaneous interpretation).

Therefore, a two-hour videoconference with simultaneous interpretation would cost:

$$[ €5,023.00 \times 2 + €1,000.00 ]^* + €2,000.00^{**} = €13,046.00$$

\*The video part (d).      \*\* The audio part (c).

Total: €13,046.00

## Annex C

### List of voluntary contributions

#### I. Account JP Morgan Chase Bank

ICC Victims Trust Fund  
JP Morgan Chase Bank  
New York, United States of America  
Account number: 400932776  
ABA routing number: 0002  
Swift code: CHASUS33  
Fed Wire number: 021000021

Donations deposited in United States dollars with the JP Morgan Chase Bank from 19 March 2003 to 15 July 2004:<sup>5</sup>

<b>Period<sup>6</sup></b>	<b>Total</b>
June 2003	1,625
July 2003	850
August 2003	4303
September 2003	11,553
October 2003	2,205
November 2003	412
December 2003	150
February 2004	301
April 2004	1,250
June 2004	1,762
1-15 July 2004	1,025
Contributions total (USD)	25,437
Bank charges 2003 <sup>7</sup>	(5,173)
Bank charges 2004	(2,739)
Cheques rejected by the bank	(15)
<b>Total (USD)</b>	<b>17,509</b>

<sup>5</sup> Donations were received as a result of a campaign launched in the United States of America in March 2003. The campaign is coordinated by Citizens for Global Solutions and more than 30 additional NGOs joined or supported it. Its purpose is to raise resources for the ICC's Trust Fund for Victims, to provide an opportunity for average citizens to participate directly in the mission of the ICC and the Trust Fund, and to raise awareness within the United States about the important work of the Trust Fund and the ICC.

<sup>6</sup> The table indicates only the months when a contribution was received.

<sup>7</sup> This amount was covered by a donation from the ICC and is reflected in the Fortis Bank account statement.

II. Account Fortis Bank

ICC Victims Trust Fund

Fortis Bank

The Hague, the Netherlands

Account number: 240005201

IBAN number: NL39FTSB0240005201

Swift code: FTSBNL2R0

Donations deposited in euros with the Fortis Bank from 18 May 2003 to 15 July 2004:

<b>Date of donations<sup>8</sup></b>	<b>Total in euros</b>
18/05/2004	50
03/06/2004	811
13/07/2004	50
19/07/2004	166
29/04/2004	4,423 <sup>9</sup>
Subtotal	5,500
Interest (01/07/2004)	1
Less bank commissions/ charges	(1)
<b>Total (euros)</b>	<b>5,500</b>

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<sup>8</sup> These amounts were donated to the Trust Fund by ICC staff members who received them as fees for lectures given and services rendered.

<sup>9</sup> This amount relates to a donation by the ICC to cover bank charges for the JP Morgan Chase Bank in 2003.

### III. List of contributors

The following contributions were made to the Trust Fund for Victims from 19 March 2003 to 15 July 2004 in United States dollars:

State	Amount USD
Republic of Namibia	500.00

Organizations and individuals <sup>10</sup>	Country	Amount USD	Number of contributions
<b>Donations received from 19 March 2003 to 15 July 2004 of USD 250 and above:</b>			
The Planethood Foundation Inc.	USA	10,000.00	1
World Federalist Movement	USA	1,025.00	6
World Federalist Movement (on behalf of the Coalition for the ICC)	USA	500.00	1
Janeane Garofalo	USA	250.00	1
The Susan Sarandon Charitable Foundation	USA	250.00	1

<b>Donations received from 19 March 2003 to 15 July 2004 under USD 250:<sup>11</sup></b>			
Abbot, Richard	USA		
Abbott, Catherine T.	USA		
ACE	USA		
Ackman, G.Stuart	USA		
Adair, Katherine	USA		
Adams, John S. and Judith E.	USA		
Aeppli, Alfred and Dorothee	USA		
Aisup, Katherine	USA		
Alamia, Daniel	USA		
Alexander Brown, Karen -	USA		
Allyn, M.G. and Richard B.	USA		
Altman, Mitch	USA		
Anahata Sounds and Ceremonies	USA		
Anderson, Gail	USA		
Anderson, J. Edward and Cynthia L.	USA		
Anderson, Margaret and Alex	USA		
Anderson, Patricia J	USA		
Anderson, Paul M.	USA		
Andregg, Michael M. and Jo Ann	USA		
Andrews, Jean K.	USA		
Archer, Billie R.	USA		
Arneson, Miriam, and Sara Neal	USA		
Arnn, Mary M.	USA		
Ashby, Ellen R.	USA		
Astvatsaturova, Anna N.	USA		

<sup>10</sup> Due to the unavailability of detailed bank statements covering the entire period, this list represents a comprehensive record until February 2004 and certain contributions after that date.

<sup>11</sup> The amounts contributed are not included since authorization for their publication had not been sought.

Atchison, Thomas C. Jr. and Nancy J.	USA		
Atlee, Charles and Susan	USA		
Babb, Nelson W., Jr.	USA		
Bade, Douglas & Katherine	USA		
Bailey, Tim	USA		
Baker, Paul G. and Louise C.	USA		
Bakhchi, Bob	USA		
Balch, Rosita	USA		
Baldwin, Alexander, III (Alec Baldwin)	USA		
Balser, Paula B.	USA		
Barber, Jonathan	USA		
Barker, F. David	USA		
Barnes, Betty Jean	USA		
Barnett, Susan	USA		
Barstow, Robbins W., Jr. and Margaret V.	USA		
Bartoo, Carolyn A.	USA		
Battiram, John V. and Patricia	USA		
Batram, Patricia C. and John V.	USA		
Batuski, Shellie M. and David J.	USA		
Beatman, Mary Lou	USA		
Beck, Sharon A.	USA		
Bekker, Tamara and Mikhail	USA		
Belansky, Aaron and Della	USA		
Bell, Charlotte	USA		
Bell, Francis and Nancy	USA		
Bell, Joann S.	USA		
Bellis, V. Kelly	USA		
Benjamin, Ann B.	USA		
Bennett, Gordon and Ruth	USA		
Bergendahl, Marita	USA		
Berkowitz, Rose and Howard	USA		
Berneking, William B. and Nancy J.	USA		
Bernstein, Joel and Laura	USA		
Berry, Dale L.	USA		
Berstein, Sheldon J. and Edna R.	USA		
Bessette, Daniel and Alison Bowden	USA		
Best, Hilary	USA		
Beverly, Olive	USA		
Biddle, Lynn	USA		
Bilich, Joan L.	USA		
Birch, Lorne S. and Candida A.	USA		
Bird, Stonewall Jackson	USA		
Bissell, Ann S.	USA		
Bjorklund, Jane E.	USA		
Blake, Elizabeth S.	USA		
Blaskey, Germaine	USA		
Block-Schwenk, Kevin and Deborah	USA		
Boff, Anthony and DBA Tony Toledo	USA		
Bohn, Lou Ann	USA		
Bordwell, Kenneth	USA		

Bosson, Barbara B.	USA		
Boutin, Dolores	USA		
Bowman, Mardi B.	USA		
Brailsford, Paul S.	USA		
Brainerd, Robert and Carol	USA		
Braun, John J. and Marie A.	USA		
Brennan, Patrick C.	USA		
Brown, Mary	USA		
Brown, Sara	USA		
Bryan, Stephanie M. and Donald S.	USA		
Bryant, Marilyn Queen Tickle	USA		
Buchholz, Sylvia	USA		
Buettner, Claude and Carol Kissner	USA		
Burkhardt, Leonard and Mildred	USA		
Burnham, Patricia Ann	USA		
Burns Ardiff, Martha	USA		
Burr, Elizabeth G.	USA		
Burstein, Norman	USA		
Butler, Edward E	USA		
Butler, John D.	USA		
Butler, William W.	USA		
Calland, Laurie	USA		
Canan, Molly B.	USA		
Cannon, John	USA		
Carley Trust, Jean V.	USA		
Carney, Edward and Alice	USA		
Caron, Debra A.	USA		
Carter, Drucilla	USA		
Carter, Robert C.	USA		
Casanta, Robert L.	USA		
Caulfield, Betsy	USA		
Cawley, Margaret	USA		
Cesaro, Nicholas J.	USA		
Chaddock, Ronald and Pamela	USA		
Chafin, John and Scott Nass	USA		
Charnak, BJ	USA		
Christensen, Marc B.	USA		
Christianson, Lyle T. and Dorothy Ann B.	USA		
Christie, James and Rose	USA		
Chryst, Donald P. and Shirley G.	USA		
Claassen, Gladys M.	USA		
Clark, Marguertie C.	USA		
Clementi, Kathleen S.	USA		
Clements, Theodore C.	USA		
Coe, Wayne B.	USA		
Coffey, Roseary	USA		
Cogley, Charles	USA		
Cohen, Aina E.	USA		
Coliver, Sandra	USA		
Collins, Laurie	USA		

Conant, David S.	USA		
Connaughton, Richard and Ruth	USA		
Cooley, Marian	USA		
Coombs, Geraldine N	USA		
Cooper, Rolin B. and Nancy H.	USA		
Coulson, Thomas and Barbara	USA		
Coyote, Peter and Stefanie Pleet	USA		
Cryer, Suzanne	USA		
Cudaback, Linda V.	USA		
Currow, Patricia and James	USA		
Curtis, Gregg	USA		
Curtis, Michael J. and Nancy A. Hall	USA		
Curtiss, Mary Anne	USA		
Cushing, Donna L.	USA		
Custer, Jeffrey A.	USA		
Cutting, Patricia G.	USA		
Cysewski, J. David	USA		
Daehler, Dr. Winston H.	USA		
Dahlquist, Gwendolyn F.	USA		
Dahlstorm, Paul T. and Todd J.	USA		
Dale, Roberta L and Luther	USA		
Daluge, Gwen	USA		
David, Selene	USA		
Davies, William A. and Ardyce M.	USA		
Davis, Lorraine	USA		
Davison, Karen	USA		
Davison, Nancy M.	USA		
De Brue, Edith L.	USA		
Deats, Mark	USA		
Deehan, John Vincent and Henrietta Wilson	USA		
Deforest, John H	USA		
Demand, Erhart and Nancy	USA		
Deming, Roy and Mirabel	USA		
Derig, Gene and Marilyn	USA		
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DiMambro, Louis and Jane	USA		
Dimambro, Tracy M.	USA		
Ditsler, Elaine	USA		
Dobkin, Ronald J. and Francine	USA		
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Dodd, Tilman and Susan	USA		
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Dominican Sisters	USA		
Dooley, Thomas R.	USA		
Doran, Patricia	USA		
Doyle, Quinn Holden	USA		
Dravis, Dolores and Louise A. Welch JT Ten	USA		
Drennan, Katie E.	USA		
Dressler, Pat M.S. W	USA		
Dukkers, Skag and Anne McClain	USA		



Dunham, Richard and Dianne	USA		
Dunlavy, Howard and Nancy	USA		
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Dunne, Thomas	USA		
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Durocher, Joseph and Rosemary	USA		
Duton, Dennis	USA		
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Economon, Sally J.	USA		
Eddy, William and Helen	USA		
Eden, Gustav M.	USA		
Edgecumbe, Phyllis and Craig	USA		
Egan, Patricia and Ed Asner	USA		
Egbert, Lawrence D. and Ellen E. Barfield	USA		
Eid, Elizabeth A.	USA		
Eill, Kenneth and Helen	USA		
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Ellison, Jessica Ann	USA		
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Ellison, Mary and David	USA		
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Epstein, J. Michael and Kelly	USA		
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Etessami, Soudabeh	USA		
Evans, April	USA		
Evans, Robert L and Elsie H.	USA		
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Fadroski, Rudolph and Mary Ann	USA		
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Farland, Lewis and Sylvia MC	USA		
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Fischer, Elmer J.	USA		
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Frasca, Kaitlin M.	USA		
Freund, Evan and Nan	USA		
Fulcher, William	USA		
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Fuson Nelson & Marian	USA		
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Gardner, Mary K.	USA		
Garwick, Henry P and Dorothea	USA		
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Gies, Mark M.	USA		
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Goodwin, Ariane	USA		
Gould, Katherine and Robert Martin	USA		
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Grace, Priscilla B.	USA		
Green, Michael and Jane E. Powers	USA		
Greene, Pat Ryan	USA		
Greenwald, Robert	USA		
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Griffin, Martha and George	USA		
Griffin, Raymond Douglas	USA		
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Grosman, Ferne E.	USA		
Gross, Bert M. and Susan H.	USA		
Gumbrell, Charlotte A.	USA		

Guze, Joy C.	USA		
Gwyn, Robert and Martha	USA		
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Hamilton, Heather B. and Philip M. Fryers.	USA		
Hanks, Laura	USA		
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Hanold, Ruth E.	USA		
Hansen, Henry L. and Charlotte H.	USA		
Hansen, R.O	USA		
Harper, Tess	USA		
Harpinder, Athwa	USA		
Harrell, Lou	USA		
Harris Lykins, Ruth and Judith H.	USA		
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Harshi, Melvin R	USA		
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Harter, Wendell and Madelyn	USA		
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Heller, Daniel J.	USA		
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Hollingsworth, Ida E. and Gordon P.	USA		
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Hood, Joy	USA		
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Hudgens, Thomas and Moyna	USA		
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Hunt, George	USA		
Hurwicz, Leonid and Evelyn	USA		
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Koller, Sue	USA		
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Maniscalco, Nina K. and Todd A.	USA		
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Marian, Bert	USA		
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Masche,-Millington Kathy	USA		
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Maufer, Thomas and Deborah	USA		
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McAllister, Steven and Ursula	USA		
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McNabb, Geraldine S.	USA		
McNaughton, David A. and Julie A.	USA		
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McNeil, Robert D. and Sara	USA		
McQuoid, Weir and Vivian	USA		
Meador, Yvonne	USA		
Means, Elizabeth	USA		
Meierotto, Richard and Joan	USA		
Mensen, Regina	USA		
Merrill, Carmel S.	USA		
Messinger, Susan F.	USA		
Metcalf, Mr and Mrs. R.E.	USA		
Metke, Deborah E.	USA		
Metsker Family Trust, Wayne and Johanna Metsker, TTEE	USA		
Mickelson, Gordon A.	USA		
Miller, Daniel	USA		
Mills, Jennifer	USA		
Milman, Alexandra	USA		
Minehart, Beth E.	USA		
Mitchell, Carol Lynn	USA		

Morales, Eadith B	USA		
Morey, Kathleen	USA		
Moriarty, Laura E.	USA		
Morrison, Archie and Hilary	USA		
Morrison, Beverly and Archie, Jr.	USA		
Morse, Frances L. and Tamara Griffis	USA		
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Murphy, Sean P. and Melissa A. Santa Maria.	USA		
Murphy, Stephen W.	USA		
Murphy, Vincent and Alice	USA		
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Nadeau, Robin	USA		
Negley, Maryanna	USA		
Negretti, Flora and Anne Logue	USA		
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Nelson, Walter L. and Joann	USA		
Newbury, Barbara Little and Ann Little	USA		
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Neyhart, Dirk	USA		
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Nickpay, Shahriar and Behshid	USA		
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O'Hara, James W. and Marjorie	USA		
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Olson, O. Russell and Jean S.	USA		
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Page, Theodore S.	USA		
Pakko, Nancy L	USA		
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Palmeire, Darwin	USA		
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Parcells, Barbara	USA		
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Parle, Catherine Walsh	USA		
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Paspalis, Katherine A.	USA		
Patel, Narendra	USA		
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Pauley, Bernice M.	USA		
Pavlick, Anthony L. and Lenore J.	USA		
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Payne, Patricia B.	USA		
Payson Parra, Erica	USA		
Peacethings	USA		

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Peckinpough, E. Diane	USA		
Pellmyr, N. Olof and Elise J. Augenstein.	USA		
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Petersen, Stella	USA		
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Reeder, Barbara E.	USA		
Refior, Betty Phelps	USA		
Reind, I Leslie	USA		
Reine, Ken and Sandra	USA		
Remington, M.	USA		
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Richardson, David B.	USA		
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Saunders, Kathy and Harold	USA		
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Simon, Marianne and Tom Leamon	USA		
Simpson, James	USA		
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Skolnick, Andrew A.	USA		
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Smiley, Sandra	USA		
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Smith, Karen S.	USA		
Smith, Verlyn O.	USA		
Smith, Wheeler and Guyla A.	USA		
Snortum, Elizabeth	USA		
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Snyder, Wayne and Judith J.	USA		
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Spaulding, James and Ruth	USA		
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Spitze, Glenys L.	USA		
Spitzer, Richard C.	USA		
Starks, Terril D.	USA		
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Steger, Phillip J.	USA		

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Taylor, Emily Elizabeth	USA		
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Tillotson, J. Mark	USA		
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Trenholm, Richard and Christine	USA		
Turnrose, Paul H.	USA		
Unterleitner, Fred	USA		
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Van Slambrouck, Paul and Sally J.	USA		
Vande Bunt, Joyce	USA		
VanDeBogart, James and Mildred	USA		
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Vialle, Marilyn	USA		

Viscusi, Margo	USA		
Vitto, Cynthia	USA		
Vizedom, Monika B.	USA		
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Vonwahlde, George and Mary	USA		
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Wagner, James B.	USA		
Wagner, James D. and Virginia Marie	USA		
Wagner, R.C	USA		
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Wahl, Rosalie E.	USA		
Walker, Michael S. and Julie S.	USA		
Walker, Tatjana and Todd	USA		
Wallace, Mary Jane	USA		
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Walsh, Anne and D.A.	USA		
Wangh, Anne	USA		
Washburn, Arthur and Pauline	USA		
Wasilik, Jeanne Marie	USA		
Wasser, Dewey and Julie	USA		
Watchman, Janet and Joel Weisberg	USA		
Wazeka, Marjorie	USA		
Weaver, Dennis and Gerry	USA		
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Weidemann, Elaine M.S.	USA		
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Wentworth, Elizabeth R.	USA		
Wentworth, Nancy A.	USA		
Wessbecher, Roy	USA		
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Weston Besse, Virginia	USA		
White, James G. and Mary S.	USA		
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Whitman, Lois Q.	USA		
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Zach, R and Sally Thomas and N Leigh Jones	USA		
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The following contributions were made to the Trust Fund for Victims from 18 May 2003 to 15 July 2004 in euros:

Organization		Amount EUR	
ICC <sup>12</sup>		4,428.79	

Individuals <sup>13</sup>			Number of contributions
Kirsch, Philippe			1
Muller, Sam			1
Nakhjavani, Salim			1
Noordwijk, Lex van			1

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<sup>12</sup> This sum relates to a donation by the ICC to cover bank charges for the JP Morgan Chase Bank in 2003.

<sup>13</sup> Donations to the Trust Fund by ICC staff members of fees received for lectures given and services rendered.