

**Twenty-first session**

The Hague, 5-10 December 2022

**Election of members of
the Committee on Budget and Finance****Note by the Secretariat**

1. On 23 June 2022, the Bureau of the Assembly of States Parties (“the Assembly”) decided that the election of six members of the Committee on Budget and Finance would take place at the twenty-first session of the Assembly, to be held from 5 to 10 December 2022. The nomination period for the candidates for six seats on the Committee on Budget and Finance ran from 24 June to 15 September 2022 (Central European Time). Since the number of candidates remained less than the number of seats in one regional group, the nomination period was extended once, until 29 September 2022 (Central European Time).
2. The Committee on Budget and Finance was established by the Assembly in its resolution ICC-ASP/1/Res.4 of 3 September 2002. The terms of reference of the Committee are set out in the annex to the resolution. Paragraph 2 of the annex to that resolution was amended by the Assembly by resolution ICC-ASP/2/Res.5 of 12 September 2003.
3. The procedure for the nomination and election of the members of the Committee was set out by the Assembly in its resolution ICC-ASP/1/Res.5. Paragraph 15 of that resolution was amended by resolution ICC-ASP/2/Res.4 of 12 September 2003. In accordance with paragraph 6 of resolution ICC-ASP/1/Res.5, each nomination shall specify how the candidate fulfils the requirements laid down in paragraph 2 of resolution ICC-ASP/1/Res.4, i.e. to be an expert of recognized standing and experience in financial matters at the international level from a State Party.
4. The distribution of seats among the regional groups for the purpose of the first election was established in paragraph 8 of resolution ICC-ASP/1/Res.5 as follows:
 - (a) Two seats for the Group of African States;
 - (b) Two seats for the Group of Asian States;
 - (c) Two seats for the Group of Eastern European States;
 - (d) Two seats for the Group of Latin American and Caribbean States; and
 - (e) Four seats for the Group of Western European and Other States.
5. The six members whose terms of office end on 31 December 2022 belong to the following regional groups:
 - (a) African States, one seat;
 - (b) Eastern European States, one seat;
 - (c) Latin American and Caribbean States, one seat; and

(d) Western European and Other States, three seats.

6. As required by paragraph 9 of resolution ICC-ASP/1/Res.5, every effort shall be made to elect the members of the Committee by consensus, on the basis of a recommendation by the Bureau. Under paragraph 10, in the absence of a consensus, the election shall be a matter of substance, and subject to the requirements of article 112, paragraph 7 (a), of the Rome Statute, which provides as follows:

“7. Each State Party shall have one vote. Every effort shall be made to reach decisions by consensus in the Assembly and in the Bureau. If consensus cannot be reached, except as otherwise provided in the Statute:

(a) Decisions on matters of substance must be approved by a two-thirds majority of those present and voting provided that an absolute majority of States Parties constitutes the quorum for voting.”

7. In accordance with paragraph 11 of resolution ICC-ASP/1/Res.5, the election shall be by secret ballot. However, this requirement may be dispensed with if the number of candidates corresponds to the number of seats to be filled or in respect of candidates endorsed by the respective regional groups, unless a delegation specifically requests a vote on a given election.

8. Under paragraph 12 of the resolution, the persons elected shall be those candidates from each regional group who obtained the highest number of votes and a two-thirds majority of States Parties present and voting, provided that an absolute majority of the States Parties constitutes the quorum for voting.

9. On the closing date of the nomination period, 29 September 2022, seven nominations had been received.

10. Of the seven nominations, two were submitted by the Group of African States, one by the Group of Eastern European States, one by the Group of Latin American and Caribbean States, and three by the Western European and other States group.

11. In accordance with paragraph 7 of resolution ICC-ASP/1/Res.5, a list in the English alphabetical order of all persons nominated, with accompanying documents, is contained in the annex to the present note.

Annex

Alphabetical list of candidates (with statements of qualifications)

[Original: English]

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* Also the nominating State(s) unless otherwise indicated.

1. CHAONA CHIREMBO, Jasleen (Malawi)

[original: English]

Note verbale

The Permanent Mission of the Republic of Malawi to the United Nations presents its compliments to the Secretariat of the Assembly of States Parties to the Rome Statute of the International Criminal Court and has the honour to refer to the latter's note verbale reference no. ICC-ASP/21/SP/10 informing that the nomination period for the candidates for six seats on the Committee on Budget and Finance ("the Committee") will run from 24 June to 15 September 2022.

In that regard, the Permanent Mission wishes to inform the esteemed Secretariat that the Government of the Republic of Malawi has decided to present the candidature of Ms. Jasleen Chaona Chirembo for election to the membership of the Committee for the term 2023-2025, at the elections to be held during the twenty-first session of the Assembly of States Parties, scheduled to take place from 5 to 10 December 2022. Ms. Chaona Chirembo has profound experience in budget formulation, analysis and implementation and has working knowledge of accounting packages and other computer skills. The Government of the Republic of Malawi is convinced that her election to the Committee will help enhance professionalism, efficiency and productivity of the Committee, as her proven record of performance indicates her expansive knowledge and experience in the field of accounting.

Please find Ms. Chaona Chirembo's curriculum vitae for the kind attention of the Secretariat.

Curriculum vitae

Personal details

Family name: Chaona Chirembo

First names: Jasleen

Profession: Accountant

Date of birth: 19 December 1984

Sex: Female

Marital status: Married

Nationality: Malawian

Language proficiency

	Reading	Writing	Speaking
English	Excellent	Excellent	Excellent
Chichewa	Excellent	Excellent	Excellent

Educational background

- Masters in Business Administration ESAMI (Pending)
- Bachelors Degree in Business Administration, University of Malawi - The Polytechnic (2007)
- Malawi School Certificate of Education – Army Secondary School (2002)

Work experience

1 April 2022- present **First Secretary Administration, Malawi Mission in Geneva**

Responsibilities include:

- Preparation of Accounts related report as well as Bank reconciliation
- Prepare Expenditure return reports
- Annual Budget creation, cost analysis and forecasting of the budgets

- Recommend administrative management related procedures for expenditure and varied accounting practices
- Arrange, Prioritize and work on all accounting and Administrative procedures
- Train, mentor, guide and analyse staff's performance
- Preparation of Financial statements for the office
- Review purchase of service, supplies and equipment as per established budgets
- Representing the Ambassador in meetings

1 January 2021- 28 March 2022 Principal Accountant, Department of Statutory Corporations, Malawi Government under Office of the President and Cabinet

Responsibilities include:

- Attending Committee meetings for Statutory Corporations of Malawi
- Attending to Board Meeting of Statutory corporations Of Malawi
- Monitor preparation Accounts related report as well as Bank reconciliation
- Sitting on interview Panel Boards for posts of Senior Management for parastatal Boards
- Annual Budget creation, cost analysis and forecasting of the budgets
- Recommend administrative management related procedures for expenditure and varied accounting practices
- Arrange, Prioritize and assign work to all accounting team members
- Train, mentor, guide and analyse staff's performance
- Sit on IPDC Committees for Statutory Corporations
- Preparation of Financial statements for office of the president and cabinet
- Review and authorize purchase of service, supplies and equipment as per established budgets
- Representing the Comptroller of Statutory Corporations in meetings

1 March 2018- 31 December 2020 Principal Accountant, Civil Service Commission, Malawi Government under Ministry of Transport and Public works

Responsibilities include:

- Monitor preparation Accounts related report as well as bank reconciliation
- Annual Budget creation, cost analysis and Budget forecasting
- Recommend administrative management related procedures for expenditure and varied accounting practices
- Arrange, Prioritize and assign work to all accounting team members
- Train, mentor, guide and analyse Accounts staffs' performance
- Counter- signing cheques and related documents
- Review and authorize purchase of service, supplies and equipment as per established budgets
- Representing the Director in meetings

August 2015 – 25 Feb 2018 Accountant (Financial Controller), Civil Service Commission, Malawi Government under the under Ministry of Agriculture Irrigation and water Development

Responsibilities include:

- Reconciliation and expense Reporting
- Budget creation, cost analysis and forecasting
- Preparation of financial statements
- Month-end analysis and reconciliation
- Counter- signing cheques and related documents
- Reporting and documentation

- Vendor relations
- Attending to Auditors and audit queries
- Supervise Account Staff
- Attending financial meetings
- Preparation of Expenditure reports and balance sheet Reports

1 February 2012 – August 2015 **Accountant**, Civil Service Commission, Malawi Government under the Department of Accountant General

Responsibilities include:

- Analyzing and summarizing submissions of Cash Control Reports from Ministries, Departments, Agencies and Councils
- Supporting MDAs on checking, validating data and balancing Cash Controls
- Supervision checks on pension related issues such as treatment of death of a pensioner, establish the reporting system and ascertain that pension payment are not continuing after death of a pensioner.
- Assessing how pension payments are made and what challenges are being experienced in respect of Treasury Cashiers
- To ensure that Cash Controls are submitted in time as per circular issued by the accountant general
- To validate data captured
- To answer any queries arising

1 April 2009 – 30 January 2012 **Accounts Assistant GoM/EU Income Generating Public Works Programme (IGPWP)**, funded by the European Union. The prime role is the managing of the accounting activities of IGPWP at the Blantyre Zone Office comprising four Districts

Responsibilities include:

- Preparation of monthly zone financial reports for the Head office
- Management and control of office supplies
- Coordinate and supervise staff on functions of the accounts activities.
- Assist in preparation of the accounts and administration components budgets
- Assisting the District Assembly in liquidation of District Assembly Petty cash in line with the EU Procedures and regulations
- Acting as a paying officer for all zone level activities and ensuring timely liquidation of the funds
- Maintaining the programme assets inventory and records of equipment
- Management of the Zone Warehouse/Stores
- Accurately maintaining books and accounting records for the zone office
- Preparation of zone cash position
- Facilitate travel arrangements of the Zone Staff

1 June 2008– 31 March 2009 **GoM/EU Income Generating Public Works Programme (IGPWP)**, funded by the European Union. The prime role was the processing of payments at the Accounts Department of IGPWP at the Head Office

Responsibilities include:

- Accurate and timely capturing of financial data
- Facilitating processing of payments
- Preparing and processing of travel advances, local purchase orders, invoices and payment certificates
- Managing of petty cash

- Participating in planning and financial audit activities.
- Filing of all relevant accounting documents

27 Sept 2004 – 30 April 2005

**Accounts and Administrative Assistant, Office of the Ombudsman,
Student attachment to the Accounts and Administration Department at
Lilongwe Office**

Responsibilities include:

- Accurate and timely capturing of financial data
- Facilitating processing of payments
- Preparing and processing of travel advances, purchase orders, invoices, cheque request and contract payments to staff and service providers
- Managing of petty cash
- Participating in planning and budgeting activities

Computer knowledge

Computer knowledge in MS Excel, MS Word, MS PowerPoint, Accounting packages – Sage Line, Panteleimon system.

Other achievements

Holder of a valid Class B driving license.

Under my leadership at Statutory Corporation the Accounts Department Monthly and Annual Reports from statutory corporations start coming in from 40 % to 80 %

Research paper

‘The Impact of Marketing Promotions at Carlsberg Malawi Limited on Sales’, submitted as a dissertation for the award of a Bachelors Degree in Business Administration, December 2007.

Hobbies

Travelling, reading all sorts of publications, watching movies, playing netball.

Referees

Mrs. M. Chattaika
University of Malawi
The Polytechnic
Private Bag 303
BLANTYRE 3

Mr. M. Mussa Gama
Ministry of Defence
P/Bag 339
LILONGWE

Mr M. Kazombo
Department of Statutory Corporations
P.O. Box 30061
LILONGWE

2. JUSU, Sahr Lahai (Sierra Leone)

[original: English]

Note verbale

The Permanent Mission of the Republic of Sierra Leone to the United Nations in New York presents its compliments to the Secretariat of the Assembly of States Parties to the Rome Statute of the International Criminal Court, and relative to the latter's communication with reference ICC-ASP/21/SP/10 concerning the nomination and election of the members of the Committee on Budget and Finance, has the honour to advise the latter that the Government of the Republic of Sierra Leone, has nominated **Mr. Sahr Lahai Jusu** for the one seat allocated to the African States Parties, with the election scheduled to take place during the twenty-first session of the Assembly of States Parties, in The Hague from 5 to 10 December 2022.

Mr. Jusu's nomination complies fully with the requirements of the resolutions of the Assembly of States Parties to the Rome Statute on the establishment of the Committee on Budget and Finance (ICC-ASP/1/Res.4, as amended by ICC-ASP/2/Res.5 and ICC-ASP/4/Res.6, annex I) and on the procedure for the nomination and election of members of the Committee on Budget and Finance (ICC-ASP/1/Res.5, as amended by ICC-ASP/2/Res.4, annex II), adopted at the Assembly at its first and second sessions, as well as to the 23 June 2022 decision of the Bureau of the Assembly of States Parties concerning the nomination period for the election of the members of the Committee on Budget and Finance, and his competence, outstanding qualifications and experience would make him valuable in advancing the principles, objectives and values of the Rome Statute.

Mr. Jusu is an expert of recognized standing and experience in financial matters at the international level. He has over 25 years of experience in economic development, starting as Planning and Development Officer in the Ministry of Planning and Economic Development (Sierra Leone) and then to the Ministry of Finance. Prior to his current appointment as Financial Secretary (Technical Head) in the Ministry of Finance (Sierra Leone), he was Director, Public Debt Management Division, for over 8 years. He currently provides oversight on the Government's budget planning, execution and implementation of programs and donor funded programmes and projects. He has served (and still serves) on several regional and international organizations technical committees that mobilize resources, review and align program of activities to the institutions' budgets. He is a World Bank International Development Association Borrower Representative for the Africa Group Constituency, comprising 22 countries.

Please find enclosed herewith his curriculum vitae and accompanying statement of qualifications

Statement of qualifications

This statement is made pursuant to paragraph 1 of the resolution relating to the procedure for the nomination and election of members of the Committee on Budget and Finance which requires that "the candidates be experts of recognized standing and experience in financial matters at the international level"; and paragraph 6 of the same resolution which stipulates that "[e]ach nomination shall specify how the candidate fulfils the requirements of paragraph 2 of the annex to the resolution establishing the Committee on Budget and Finance." The relevant part of paragraph 2 of the annex to the resolution establishing the Committee on Budget and Finance provides that the Assembly "shall elect the members of the Committee on Budget and Finance, [...and the] members of the Committee shall be experts of recognized standing and experience in financial matters at the international level from States Parties".

The Government of the Republic of Sierra Leone has decided to nominate **Mr. Sahr Lahai Jusu** for the one seat allocated to the African States Parties, with the election scheduled to take place during the twenty-first session of the Assembly of States Parties, in The Hague from 5 to 10 December 2022.

1. Mr. Sahr Lahai Jusu fulfils the requirements set out in the relevant Assembly resolutions relating to the procedure for the nomination and election of members of the Committee on Budget and Finance, in that:
 - a) Mr. Jusu is an astute economist and an Edward S. Mason Fellow of Public Policy and Management (Harvard University), with profound experience in public sector financial management. He is presently the Financial Secretary in the Ministry of Finance of the Republic of Sierra Leone, being the Government's principal adviser on economic and financial management policies.

- b) Mr. Jusu is an expert of recognized standing and experience in financial matters at the international level. He has over 25 years of experience in economic development, starting as Planning and Development Officer in the Ministry of Planning and Economic Development (Sierra Leone) and then to the Ministry of Finance. Prior to his current appointment as Financial Secretary (Technical Head) in the Ministry of Finance (Sierra Leone), he was Director, Public Debt Management Division, for over 8 years. He currently provides oversight on the Government's budget planning, execution and implementation of programs and donor funded programmes and projects.
 - c) He has served (and still serves) on several regional and international organizations technical committees that mobilize resources, review and align program of activities to the institutions' budgets. He is a World Bank International Development Association Borrower Representative for the Africa Group Constituency, comprising 22 countries.
2. Mr. Jusu holds a Master of Public Administration (MPA) degree (Harvard University, USA, 2011); Awarded Fellow of Edward S Mason Diploma in Public Policy & Management (Harvard University, USA 2011); Master of Arts in Economic Policy and Management (United Nations Institute for Economic Development and Planning - UN-IDEP, Dakar, Senegal, 1998); and Bachelor of Science in Economics with honours (Fourah Bay College, University of Sierra Leone, Freetown, Sierra Leone, 1994).
 3. Mr. Jusu's curriculum vitae shows that he is an expert of recognized standing and experience in financial matters at the national and international levels. He is of a very strong personal character with utmost integrity, highly competent in matters relating to the work of the Committee on Budget and Finance as shown in his curriculum vitae. Taken as a whole, all these attributes which Mr. Jusu possess will no doubt enable him to contribute positively towards advancing the principles, objectives and values of the Rome Statute.

Curriculum vitae

Personal data

Name: Sahr Lahai JUSU

Gender: Male

Nationality: Sierra Leonean

Date of Birth: 11 May 1969

Civil status: Married

Profile

Sahr LAHAI Jusu is an astute economist and an Edward S Mason Fellow of Public Policy and Management (Harvard University, USA), with profound experience in public sector financial management. He is presently the Financial Secretary in the Ministry of Finance of the Republic of Sierra Leone, being the Government's principal adviser on economic and financial management policies. He has over 25 years of experience in economic development, starting as Planning and Development Officer in the Ministry of Planning and Economic Development (Sierra Leone) and then to the Ministry of Finance. Prior to his current appointment as Financial Secretary (Technical Head) in the Ministry of Finance (Sierra Leone), he was Director, Public Debt Management Division, for over 8 years. He currently provides oversight on the Government's budget planning, execution and implementation of programs and donor funded programmes and projects. He has served (and still serves) on several regional and international organizations technical committees that mobilize resources, review and align program of activities to the institutions' budgets. He is a World Bank International Development Association Borrower Representative for the Africa Group Constituency, comprising 22 countries.

Educational qualifications

Academic qualifications

MPA (Harvard), MA (UN-IDEP - Senegal),
BSc (Hon) in Economics (University of Sierra Leone)
Edward S Mason Fellow of Public Policy and Management (Harvard)

- 2011** **Master of Public Administration (MPA)**, Harvard University, United States of America
- 2011** Awarded **Fellow of Edward S Mason Diploma in Public Policy & Management**, Harvard University, May 2011
- 1998** **Master of Arts in Economic Policy and Management** from the United Nations Institute for Economic Development and Planning (UN-IDEP), Dakar, Senegal
- 1994** **Bachelor of Science in Economics** with honours, **Fourah Bay College, University of Sierra Leone**, Freetown, Sierra Leone

Professional training

- 2012** **Certificate in Macroeconomic Management and Financial Sector Policies** organized by International Monitoring Fund (IMF) and South Africa Reserve Bank, Pretoria, March 2012
- 2010** **Certificate in International Borrowing and Debt Management**, International Law Institute, Washington DC, United States of America
- 2007** **Certificate in Investment Appraisal and Risk Analysis (2007)** at Queen's University, John Deutsch International Executive Program, Department of Economics, Kingston, Ontario, Canada
- 2005** **Certificate in External Debt Statistics (2005)** jointly organized by the World Bank, International Monetary Fund (IMF) and Joint Africa Institute in Tunis, Tunisia
- 2003** **Certificate in Financial Programming and Policies (FPP) (2003)**, the IMF Institute, Washington DC
- 2001** **Certificate in Debt Management Strategies and Techniques**, London, England

Summary of professional skills/expertise

- More than 20 years of public financial management (PFM) experience in the Public Sector.
- Excellent professional skills and experiences in public sector debt management, budgeting, financial analysis and assessment review.
- Strong academic and professional background, capable of providing sound professional judgment at the appropriate time.
- Extensive experience in Medium Term Expenditure Framework (MTEF) with ability to develop multi-year plans and budgets based on Result Based Management.
- Strong negotiating skills and strong in taking decisions on risk-based investment decisions.
- Experience in working with Members of Parliament (MPs) and with Development Partners (DPs).
- Experience in using the Project Cycle Management (PCM) principles and the Logical Framework Approach for project review, analysis and evaluation.
- Strong communication and reporting skills, both internally and externally.

- Great Aptitude for dealing with figures and for good presentation, with an eye for details.
- Strong leadership and people management skills as well as being pragmatic with flexible approach to change.
- Proficient in the use of Debt Management Software packages.
- Proficient in the use of MS Window Programmes, including MS Excel Spreadsheet, MS Word, and MS PowerPoint.

Relevant work experience

April 2018 – date: Ministry of Finance, Government of Sierra Leone

Position: *Financial Secretary*

Technical and administrative head of the Ministry of Finance, Government of Sierra Leone, serving as the principal adviser to the Minister of Finance and the Government on economic, financial and fiscal policy issues as well as strengthening Public Financial Management (PFM) systems and processes in Sierra Leone. Tasks include providing technical lead in the following areas:

- Developing the Government's fiscal policies on annual basis, covering the general government through preparation of the Fiscal Strategy Statement and National Budget documents for submission to Parliament, including the Medium-term Budgetary Framework.
- Producing macroeconomic and fiscal forecasts underlying the Fiscal Strategy Statement and National Budget.
- Preparing the National Budget (on annual basis) as well as supplementary budgets for submission to Parliament through managing and controlling the budget preparation process.
- Evaluating Government projects proposed by budgetary agencies.
- Monitoring and exercising control over the execution of the National budget and fiscal policies.
- Managing and controlling public money through the management of the Treasury Single Account, and the planning and forecasting of the Government's cash flows.
- Co-ordinating the management of external grants and loans (public debts) made to the State.
- Monitoring and managing fiscal risks for the Government, and preparing fiscal risk statements.
- Monitoring and exercising control over the financial management of public sector entities and fiduciary management of public enterprises.
- Ensuring transparency in the execution of the national budgets, the management of public money and public debts.
- Formulating fiscal policies on, and exercising control over, the acquisition, management, and disposal of financial and other assets held by public sector entities.
- Monitoring and exercising control over the management of extractive industries revenues.
- Preparing cash flow forecasts of public money in consultation with budgetary agencies in the central government, including the National Revenue Authority.

Achievements include:

- Upon assuming the Leadership as Financial Secretary in the Ministry of Finance four years ago, provided strong leadership in stabilising the domestic economic environment. Real GDP growth was on a downward trajectory decreasing from 6.3 percent in 2016 to 3.7 percent in 2017. Inflationary pressures were high. In addition, the fiscal situation was very challenging, with low domestic revenue collection rates amid high Government expenditures resulting in the widening of the budget deficit and the accumulation of arrears to suppliers.
- Provided leadership in implementing impressive policy reform measures, culminating to changing the economic performance narrative from low to moderate performing countries as assessed by our development partners. These measures aim to correct inherited fiscal slippages, restore macroeconomic stability, and directly finance critical programmes and projects with life-changing implications for millions of Sierra Leoneans and future generations. To this end, the Ministry pursued aggressive fiscal consolidation focusing mainly on enhancing domestic revenue mobilisation and expenditure rationalisation, greater private sector and Development Partner engagement underpinned by transparency and accountability.

- The last four years have been unique as shocks have necessitated the reprioritisation and reallocation of national budget review of reforms. Notably, barely a month into implementing the 2020 Budget, the Coronavirus Disease (COVID-19) outbreak was reported in China. However, building on the gains in public financial management made by the Government of Sierra Leone in the previous two years, the Government's economic management in 2020 was within the framework of the Quick Action Economic Response Programme (QAERP) and the 2020 Supplementary Budget supported by strong donor engagement. This resulted in a relatively stable economy despite the uncertainties posed by COVID-19 and emerging uncertainties presented by the Russian-Ukraine crisis.

May 2001 – Mar 2018: Ministry of Finance and Economic Development, Government of Sierra Leone
Position: Director, Public Debt Management Division

As Head of the Public Debt Management Division, I provided leadership in advising Government on borrowing policies and strategies consistent with the overall macroeconomic framework.

In this capacity, I was the Government risk officer in which I provided leadership in:

- Managing government public debt and carried out portfolio and risk analysis.
- Preparing policy and concept papers for loan contracting and rescheduling negotiations.
- Developing appropriate debt management policies and strategies ((Debt Sustainability Analysis (DSAs), Medium Term Debt Strategy (MTDS) using the IMF/World Bank DSA & MTDS Toolkits).
- Developing institutional capacity for debt management.
- Assessing and monitoring fiscal risks and contingent liabilities on Government budget that may materialize from state owned enterprises, commissions, other government agencies and guarantees under public-private partnership (PPPs).
- Conducting financial portfolio analysis and exercise due diligence on public investment projects of Government.
- Review underlying procurement documentation of Agreements for large contracts across Government for the consideration of both the Financial Secretary and Hon Minister of Finance and Economic Development.

Achievements

During my service as head of Public Debt Management, provided technical leadership to the Ministry on public debt matters, through

- Managed the entire Government debt portfolio for over a period of 12 years, currently estimated at Le6.0 billion. In so doing, provided leadership to restructure Government domestic financing portfolio at low cost and minimal degree of risk, using different financing scenarios; initiated and monitor timely debt service payments estimated at over Le300 billion a year.
- Supported in collaboration with the central bank (Bank of Sierra Leone) publication of the Government's treasury securities quarterly auction calendar since 2014; developed Primary Dealership guidelines for Treasury securities and introduced 2-year Treasury bills bond auction.
- Conducted Debt Sustainability Analysis from 2001 to 2012.
- Prepared the Medium-Term Debt Strategy consistent with the IMF and World Bank framework.
- Launched and published a comprehensive annual public debt portfolio analysis Report (Public Debt Management Bulletin) from 2008, incorporating feedbacks to enrich the quality of the Bulletin; this is disseminated widely to stakeholders including the public and researchers.
- Improved the Governance and Accountability Systems for debt management through the enactment of a Public Debt Management Act 2011; an action that is now replicated in other post-HIPCs.
- Facilitated the establishment of professional career path and administrative structure for debt management within the civil service.
- Ensured the Paris Club debt was successfully negotiated for Government of Sierra Leone to secure 100% debt relief.
- Developed and implemented transparent domestic debt reduction strategy to address huge domestic arrears in the immediate post-conflict era of Sierra Leone in 2003-2005.

May 1998 – Mar 2001: Ministry of Finance and Economic Development, Government of Sierra Leone**Position:** *Senior Economist, Public Debt Management Division*

Responsible for:

- Conducting middle level debt management functions including portfolio and risk analysis.
- Assessing degree of concessionality of new loans.
- Drafting policy memos on loan negotiations and rescheduling arrangements;
- Supervising the preparation of monthly, quarterly and annual reports on debt management in Sierra Leone.
- Supervising the preparation of monthly, quarterly and annual debt service estimates budget and monitor/track loan disbursement records.
- Carrying out routine reconciliation of public debt profile of the Government with its creditors.

April-December 2004, Commonwealth Secretariat (London, United Kingdom), under the Commonwealth Secretariat secondment programme**Position:** *HIPC Adviser, Economic Affairs Division (EAD)*

Responsibilities at the Commonwealth Secretariat, included:

- Assisted the Director and Deputy Director to provide policy advice to the Chairman, Commonwealth HIPC Ministerial Forum (CHMF).
- **Assisted to maintain a close contact with regional and international organisations, bilateral partners and civil society through the Commonwealth Foundation to implement the mandates of the CHMF Chair.**
- Drafted Background papers, Statements and Speeches for Deputy Commonwealth Secretary General, Director/Deputy Director of EAD at various conferences.
- Assisted the Directorate of the Economic Affairs Division to write concept papers on various studies, developed terms of reference for consultancies and helped monitor such studies.
- Assisted the Secretariat to coordinate Finance Ministers Meetings, review and summarise such papers for the Chairman of the Finance Ministers.

Contributions/Achievements

- In collaboration with DFID-UK, I coordinated two studies carried out by consultants- i) How to “Deal with Sovereign Debt in Distress” which looked at the key financial and legal issues. This study led to the establishment of a Debt and Litigation Clinic at the Commonwealth Secretariat in London, and ii) “Harnessing Existing Financing Facilities to promote Private- Public Partnership and Service Delivery in Post-Conflict and Heavily Indebted Poor Countries.
- Developed a database of various Commonwealth HIPCs debts under litigation.
- Represented the Secretariat on the UK House of Commons Special Committee that worked on the section on Debt Relief for the Blair’s Commission for Africa (an initiative of former British Prime Minister-Tony Blair).

May 1994 – Mar 1998: Ministry of Development and Economic Planning, Government of Sierra Leone**Position:** *Development and Planning Officer*

Responsibilities include: Assisting senior development planning officers in the formulation and monitoring of National Development Plans, policies and strategies within the framework of Public Investment Programme (PIP) as well as the preparation of annual development budget estimates. This provided opportunity to understand project design, implementation, monitoring and evaluation; which are crucial for public investment management.

Other consultancy/part-time assignments

- 2007** Reviewed a publication prepared on “Public Debt Management in Africa” by the Harare based African Forum on Debt and Development in Africa (AFRODAD).

2007 to date: Resource Person and Trainer for the West African Institute for Financial and Economic Management (WAIFEM); a capacity building Institute in the area of macroeconomic, financial, and debt management.

July 1999 Consultancy works with the United Nations Economic Commission for Africa (ECA), Addis Ababa, Ethiopia: I prepared a paper titled “The Preliminary Assessment of Institutional Capacity Building Requirements for Financial and Economic Management in Post Conflict Sierra Leone”.

1998-2001 Part-Time Lecturer in Microeconomics and Development Economics - Njala University College, University of Sierra Leone.

2013-date: Co-Chair for World Bank Technical Advisory Group on Debt Management Facility.

Participation in international and regional organizations programmes and project management committees

- **World Bank IDA Borrower Representative for AFR Group1 (2019-Date)**

Served on the World Bank International Development Association (IDA) Replenishment Committee for two consecutive terms from 2019-to date cover IDA19 and IDA20. The Committee co-Chair by the World Bank Vice President for Development Finance negotiate with donors to mobilize resources and guide the utilization budgeted funds across IDA thematic areas of programmes and project activities conduct mid-term reviews of programmes. Representing African Group 1 Constituency of the Bank of 22 countries, participated in the negotiation to of IDA 19 mobilize US\$82.0 billion in Stockholm, Sweden and similarly in IDA20, we mobilized a historic US\$93.0 billion for a 3-year replenishment cycle effective July 2022.

- **Chairman, Technical Committee, West African Monetary Zone (2019-2021)**

The Technical Committee of the WAMZ comprises senior government officials in the Ministries of Finance, Trade, Regional Integration and Justice and Central Banks in the six member countries of the West African Monetary Zone (WAMZ) including Ghana, Gambia, Guinea, Nigeria, Liberia and Sierra Leone. The West African Monetary Institute (WAMI) was established to undertake the technical preparations leading to the introduction of the single currency in the WAMZ. WAMI presents their reports to the Technical Committee of the WAMZ for review, discussions and onward transmission to the Committee of Governors and the Convergence Council of Ministers and Central Bank Governors. The Technical Committee is usually chaired by the Permanent Secretary/Financial Secretary of the Ministry of Finance of the country hosting the statutory meetings. Mr. Sahr L. Jusu, in capacity as Financial Secretary of the Ministry of Finance, Sierra Leone, chaired the WAMZ Technical Committee in 2020 -2021. Specifically, the Technical Committee of the WAMZ reviews and assesses progress in compliance on the Macroeconomic Convergence Criteria and implementation of policy harmonization activities by member countries of the WAMZ as defined in the Road Map for the introduction of a single currency in West Africa by performing the following functions during the statutory meetings:

- (i) Review and discuss the Annual Budget and other administrative issues of WAMI;
- (ii) Review the Audited Financial Statements of WAMI;
- (iii) Review the Report on Macroeconomic Developments and Convergence in the WAMZ prepared the West African Monetary Institute (WAMI);
- (iv) Review research and policy papers relating to regional integration in general and monetary integration in particular, presented by WAMI and proffer recommendations;
- (v) Review reports on trade and financial integration in the WAMZ; and
- (vi) Present the Report of the Technical Committee on Statutory Meetings to Committee of Governors of Central Banks of the WAMZ for onward submission to the Convergence Council of Ministers and Central Bank Governors.

- **Member, Technical Implementation Committee of CLSG Electricity Project (2011-2018)** Served as a member of the Technical Implementation Committee of the Cote D' Ivoire, Liberia, Sierra Leone and Guinea (CLSG) regional electricity transmission project. The project estimated in 2012 at US\$445.0 million was funded by the World Bank, EIB, AfDB, GTZ and the four member states. The role of the

Implementation Committee was to ensure the implementation of the International Project Agreement and its financing, review annual operating budget and submit to the Project Steering Committee represented by the Ministers of member States for approval the budget of the Secretariat and the Project itself; hire consultants in collaboration with funding partners; and form sub-committees with clearly defined mandate with timeline line of delivery. Despite serious implementation challenges exacerbated by the impact of iron prices and the Ebola disease that severely affected member countries, the transmission line is now installed, energized and supplying electricity to two of the recipient countries, Liberia and Sierra Leone. The efforts of the Committee to work with the Transco CLSG Secretariat to re-prioritized operational and project activities and budgets within challenging environment contributed to achieving the regional objective to providing reliable and affordable electricity supply to member states.

- **National Level Committees**

Serves on various national Policy and technical committees. These includes but not limited to:

- (i) National Election Budget and Finance Committee co-Chaired by the Minister of Finance and UNDP Resident Coordinator in Sierra Leone;
- (ii) Secretary to Economic Management Committee of the Government, Chaired by His Excellency, the President with membership including the Vice President, Chief Minister, Minister of Finance, Governor of the Central Bank of Sierra Leone, the Commissioner General of the Revenue Authority;
- (iii) Member of the Government Security Council Chair by His Excellency, the President
- (iv) Member of Sierra Leone's National Economic Technical Team-whose primary pre-occupation is to work with development partners to negotiate, design, monitor and track the implementation of the Poverty Reduction and Growth Facility (PRGF) program and now the Extended Credit Facility, as well as Budget support programs.

Research activities

- An Innovative Approach to Addressing Public Sector Corruption in Post-conflict Countries:-The Case of Sierra Leone Anti-corruption Commission, Academic Paper, Harvard Kennedy School, May 2011).
- Participatory Democracy and Decentralization in Post-Conflict Sierra Leone (Academic Research paper, Harvard Kennedy School, May 2011).
- The Role of the US Federal Reserve Bank in period leading up to and Amidst the Financial Crisis of 2007/2008, Harvard Kennedy School, April 2011.
- Trading Across Borders:-The Case of the Economic Community of West African States (Jusu & Musa) Academic Policy Paper , Harvard Kennedy School, April 2011.
- Electoral Reform and Consolidation of Democracy in Fragile States of the Mano River Union Basin of West Africa -an unpublished Research Paper, Harvard University, December 2010.
- Challenges of Democratic Governance in Mano River Union: A Case for the Economic Commission of West African States (ECOWAS) October, 2010-Unpublished Research Paper, Harvard University.
- An Assessment of the Impact of Public Debt Service Payments on the Social Sectors in Sierra Leone, A Joint Research by Bangura A and Jusu S (Unpublished, 2000).
- The Impact of External Debt on Private Investment in a Low-income Economy: The Case of Sierra Leone", 1998, M A Thesis, UN-IDEP, Dakar, Senegal.
- Export Function for Sierra Leone, Gondoe, Jusu and Turay (Unpublished, March, 1997).

- Economics for Business Students (Unpublished Pamphlet, 1995, Revised 1996).
- The Determinants of Local Government Expenditure and Inter-Governmental Allocation of Government Resources: The Case of Freetown City Council, 1994, B Sc. Dissertation

Referees

Upon request.

3 . LEE, Urmet (Estonia)

[original: English]

Note verbale

The Embassy of the Republic of Estonia to the Kingdom of the Netherlands presents its compliments to the Permanent Missions of the States Parties to the Rome Statute of the International Criminal Court and has the honour to convey the following.

The Government of the Republic of Estonia kindly asks for support of the States Parties to the Rome Statute of the International Criminal Court for the candidature of Mr. Urmet Lee of the Republic of Estonia for election as a member of the Committee on Budget and Finance at the elections taking place during the twenty-first session of the Assembly of States Parties, from 5 to 10 December 2022 in The Hague.

As requested, a curriculum vitae providing details of Mr Lee's qualifications and proof of relevant experience is attached.

Curriculum vitae

Education 09/2011 – 08/2013
Hertie School of Governance, Berlin

- Executive Master of Public Administration
Thesis topic: “Outlook for EU Supreme Audit Institutions: Performance Management Effectiveness for Accountability Enforcement in Fiscal Governance”

01/2000 - 05/2000
University of Helsinki

- Visiting student at the Department of Politology

1993-1997
University of Tartu
Faculty of Social Sciences, Department of Public Administration

- *baccalaureus artium* on public administration, subfield politology
- including studies at the University of Aarhus, Denmark (1995/1996)

1990-1993
Tartu Secondary School No 5

- graduated with silver medal

Work experience

Current positions

08/2021 – present
Statistics Estonia

- Director General

Main duties: leading the team of nearly 400 people in producing the official statistics of Estonia and governing the nation-wide data stewardship duties.

10/2017 – 08/2021
National Audit Office of Estonia (NAOE)

- Director

Main duties were: heading services and development department (20 persons). My responsibilities cover strategic planning, budgeting, legal services, personnel, data management, ICT, planning and implementing development projects of NAOE, providing support for audit departments in regard to methodology and standards, arranging engagement of external experts, planning and executing the public relations of NAOE and planning and executing the foreign relations of NAOE

11/2015 – present

- Member of the International Criminal Court Committee on Budget and Finance.
 - For 2019 sessions, elected as vice-chair.
 - For 2018, 2020 - 2022 sessions, elected as Rapporteur.

11/2017 – 07/2020

- Member of the Permanent Court of Arbitration Financial Committee.

08/2015 – 08/2021

- Substitute representative of NAOE at the Political Parties Financing Surveillance Committee (PPFSC)
- Main duties: The Committee is monitoring the fulfillment of financial reporting obligations of political parties in Estonia. The main task of the Committee is to prevent the parties to collect and use financing from illegal sources.

05/2018 – present

- Member of the academic advisory boards of public administration and technology governance bachelor's and master's programmes of the Ragnar Nurkse Institute in TalTech

Main duties are to advise the faculty on developing the curriculum for the bachelor's and master's programmes of the institute.

Past assignments

01/2015 – 02/2019

- Member of Estonian Statistical Council

Main duties were to advise a producer of official statistics (e.g. National Statistics Office and Bank of Estonia) on the compilation of the official statistical programme.

03/2016 – 10/2017

National Audit Office of Estonia (NAOE)

- Director of Development

Main duties: heading of development department (11 persons), planning and implementing development projects of NAOE, providing support for audit departments in regard to methodology and standards, arranging engagement of external experts, planning and executing the public relations of NAOE and planning and executing the foreign relations of NAOE.

08/2014 – 02/2016

National Audit Office of Estonia

- Advisor to Auditor General

Main duties: strategic advising about institutional matters as well as about audit related topics, preparing NAOE annual audit plan; preparation of NAOE annual report to the parliament; international relations.

09/2006 – 08/2014

National Audit Office of Estonia

- Audit Manager, Performance Audit Department

Main duties: Plan and conduct performance audits on the fields of public finance and economic policy. Manage relations with Members of the Parliament (Riigikogu) as well as with the auditees and general public. Plan the professional development of auditors of my audit team. Contribute to the methodology development in NAOE and provide internal trainings.

Selection of audits managed by me:

2014 "[Impact of innovation support measures on competitiveness of companies](#)";

2011 "[Organisation of the assessment of the impact of legal acts](#)";

2010 "[Impact of state's enterprise support on the competitiveness of the Estonian economy](#)";

2009 "[Activities of the Tax and Customs Board in processing and collecting tax arrears](#)";

2008 "[Activities of the Ministry of Finance in developing budgeting principles](#)";
2007 "[Relevance of Official Statistics and Efficiency of Data Collection](#)"

Retrospective

Academic

12/1999

Estonian Public Administration Institute, course: "Ethics of Civil Service"

- Lecturer

1998

University of Tartu

Faculty of Social Sciences, Department of Public Administration

- Assisting following courses "Public Administration" and "Ethics"

Non-governmental sector

09/2004 – 06/2006

PRAXIS Centre for Policy Studies

- Executive Director

Main duties: I was responsible for running the largest and oldest independent think-tank in Estonia. It involved strategic planning of organisation development; plan the fund-raising, managing the relations with funders, academia, politicians and government officials. Putting together the annual research plan, set-up the quality control systems for policy analyses and studies. Manage human recourse and accounting.

07/2003 – 09/2004

Ministry of Social Affairs

- Development Advisor (operational planning, operational ICT development, general PA matters)

Main duties: My responsibility was to design and implement new work planning system for the ministry. Also commission an IT system to support that planning procedures. I advised the minister and administrative head of the ministry in work planning and efficiency improvement, liaised with financial department on the matters of budget planning.

06/2000 – 03/2003

Citizenship and Migration Board

- Deputy General Director (citizenship matters and ID-card policy)

Main duties: Main task was to manage the issuance of Estonian passports, organise international procurements of security documents, manage international relations and prepare the agency for issuing the new electronic identity cards EST-ID (major IT development project which created an infrastructure used for nationwide e-services like digital signature and e-elections). I also was responsible for managing the network of local offices (17 with 180 civil servants) of the Board.

Languages

Estonian - native

English - fluent

Russian - satisfactory

French – beginner, level A.1.1

Interests Photography, astronomy, policy analyses

4. MCDONNELL, Daniel (United Kingdom of Great Britain and Northern Ireland)

[original: English]

Note verbale

Her Britannic Majesty's Embassy presents its compliments to the Secretariat of the Assembly of States Parties and has the honour to nominate **Mr Daniel McDonnell** for a position on the ASP's Committee on Budget and Finance. This commendation is pursuant to the procedure for the nomination and election of members of the Committee on Budget and Finance (ICC-ASP/1/Res.5, as amended by ICC-ASP/2/Res.4).

As requested, a curriculum vitae providing details of Mr McDonnell's qualifications and proof of relevant experience is attached.

The United Kingdom makes this commendation as Mr McDonnell is an expert of recognized standing and experience in financial matters at the international level. As a senior finance official in the United Kingdom's Ministry of Defence and previously the Foreign and Commonwealth Office (FCO), Mr McDonnell's current role is as a Senior Finance Officer with oversight of c£800m p.a. Mr McDonnell's previous responsibilities have included being the Head of Finance and Business Planning for the FCO, managing multi-billion-pound allocations and financial management of the Foreign Ministry's entire global network of Posts. Earlier in his career, Mr McDonnell gained experience of financial management of the FCO's operations in the Middle East including assignments in Cairo and Abu Dhabi. Mr McDonnell also managed the development of security programmes in Africa.

Curriculum vitae

- | | |
|---------------------|--|
| 2019-present | <p>Senior Finance Officer, Ministry of Defence</p> <ul style="list-style-type: none"> • Management and oversight of expenditure of c£800m p.a. • Design and enhancement of governance and oversight mechanisms. |
| 2017 – 2019 | <p>Head of Financial and Business Planning UK Foreign and Commonwealth Office (FCO)</p> <ul style="list-style-type: none"> • Financial and Business Planning for the FCO's Core Budget of £1.7bn per year. • Design and management of change programmes to enhance the FCO's financial and business planning processes. |
| 2015-2017 | <p>Financial Manager for the FCO's Global Network of Diplomatic Missions</p> <ul style="list-style-type: none"> • Delivering a four year strategic financial plan exceeding £500m. • Managing an annual budget in excess of £120m. • Providing investment advice including for estates projects. |
| 2015 | <p>Financial Adviser, FCO Budget Negotiations with HM Treasury</p> <ul style="list-style-type: none"> • Providing specialist financial advice to the FCO's budget negotiations with UK. Treasury including management of foreign exchange fluctuations. |
| 2014-2015 | <p>Financial Manager FCO Middle East operations</p> <ul style="list-style-type: none"> • Managing the financial and business planning processes for the FCO's Middle East operations including an annual budget of £75m. • Enhancing good governance and financial reporting by the FCO's missions in the Middle East region. |
| 2013-2014 | <p>Private Secretary to the FCO Finance Director</p> <ul style="list-style-type: none"> • Supporting the Finance Director in giving strategic direction to FCO's financial management. • Promoting continuous professional development amongst the FCO's financial experts. |
| 2011-2013 | <p>Programme Manager, Africa Counter-Terrorism Programme</p> |

- Management of a £36m CT programme fund.
- Managing the delivery of CT projects across Africa.
- Monitoring and Evaluation of CT projects.

2010-2011 Financial and Business Analyst, FCO

- Providing data analysis, modelling, and advice on cost sharing with other UK Government Organisations.

2005-2010 British Gas – Several roles including Business and Data Analyst

- Modelling and forecasting labour requirements across UK operations to meet performance targets.
- Building the Organisation’s capability to exploit management information systems.
- Identifying and securing additional sources of revenue.

Professional and academic qualifications

2014 ACCA Qualified Accountant
2006 BA with Honours Economics and Business 2:1

5. STEIN, Klaus (Germany)

[original: English]

Note verbale

The Embassy of the Federal Republic of Germany presents its compliments to the International Criminal Court and has the honour to communicate that the Government of the Federal Republic of Germany has decided to present the candidature of Dr. Klaus Stein for election to the Committee on Budget and Finance of the International Criminal Court at the 21st session of the Assembly of States Parties, to be held in The Hague in December 2022.

Dr. Stein has extensive experience in international financial, monetary and economic affairs. He has particular knowledge of the administrative and financial management of international organizations at the European and United Nations level. He served inter alia on the Board of Directors of the European Bank for Reconstruction and Development (EBRD) and chaired the Budget and Administrative Affairs Committee of EBRD. He has been member of the Committee on Budget and Finance of the International Criminal Court since 2019. Dr. Stein has gained a thorough understanding of the administrative and budgetary challenges of multilateral institutions, in particular the International Criminal Court itself.

A copy of the statement of qualifications of Dr. Stein, containing a career overview and his career profile, is attached to this note. Dr. Stein fulfils the requirement that candidates shall be experts of recognized standing and experience in financial matters at the international level.

Statement of qualifications

Career overview

- Extensive experience in international financial, monetary and economic affairs.
- Demonstrated negotiation skills.
- Specific experience in budgetary management and policy planning of international organizations, including the United Nations system and the European Union.
- Served on Boards of various companies, banks and research institutions.
- Represented Germany in the Budget and Administrative Committee (5th Committee) of the United Nations General Assembly and was elected member of the Advisory Committee on Budgetary and Administrative Questions of the United Nations.
- Gained experience as a staff member of the International Monetary Fund (IMF) and served for almost five years as Executive Director on the IMF Board.
- Served on the Board of the European Bank for Reconstruction and Development.
- Member of the Committee of Budget and Finance of the International Criminal Court.

Career profile

Professional career

Since April 2020	Member of the Committee of Budget and Finance of the International Criminal Court (pro bono)
September 2015 to July 2018	Director for Germany at the European Bank for Reconstruction and Development, London, United Kingdom 2016/2017 and 2017/2018: Chairperson of the Budget and Administrative Affairs Committee
2011 - 2015	Deputy Department Director, Financial Market Policy Department, Federal Ministry of Finance, Berlin, Germany International Banking Issues, Banks of the Federal Government,

	Supervision of the Supervisor, Money Laundering and Payment Systems, Consumer Protection in Financial Markets
2011 - 2015	Member of the Executive Board of Landwirtschaftliche Rentenbank, Frankfurt/M, Germany 2013-2015: Chairperson of the Review Committee
2006 - 2011	Executive Director for Germany at the International Monetary Fund (IMF), Washington, D.C., USA 2007-2010: President of EURIMF, an informal group of the EU member states at the Board of the IMF, representing EU and Euro Area at the Board
2003 - 2006	Deputy Department Director General, Federal Budget Department, German Federal Ministry of Finance, Berlin, Germany Heading two different Directorates (Defense, Development and Agriculture; Financial Planning and Policy issues in Budgeting)
2003 - 2006	Board Member of the BwFührparkservice GmbH, the Federal Financial Supervisory Authority (BaFin) and various Research Centres
2000 - 2003	Minister's Office, Head of the Cabinet of Ministers and Parliament Liaison Division, Federal Ministry of Finance, Berlin, Germany
1995 - 1999	Counsellor (Finance and Management) at the Permanent Mission of Germany to the United Nations, New York, USA Delegate to the Fifth Committee of the General Assembly (Budget and Administration) of the UN; 1996/1997: Vice-Chairman of the Fifth Committee of the General Assembly of the United Nations 1997-1998: Member of the Advisory Committee on Administrative and Budgetary Questions (ACABQ) to the General Assembly of the United Nations, New York
1992 - 1995	Deputy Chief of the General Division for Budget Preparation and Financial Planning, Federal Budget Department, Federal Ministry of Finance, Bonn, Germany
1990 - 1992	Economist, Public Expenditure Management Division, Fiscal Affairs Department, International Monetary Fund, Washington, D.C., United States of America
1985 - 1990	Various positions in the Federal Budget Department of the German Federal Ministry of Finance, Bonn, Germany
1982 - 1985	Assistant Professor, University of Trier, Germany International Public Law, European Law and German Constitutional Law

Academic background

1986	Dr. jur. (University of Trier, Germany)
1973 - 1979	Studies of Law at Johannes-Gutenberg-University, Mainz, Germany First State Examination in Law (1979) Second State Examination in Law (1982)

Languages

English fluent, French good, German (native speaker)

6. TOMÁS-HERNÁNDEZ, Pascual (Spain)

[original: Spanish]

Note verbale

The Embassy of the Kingdom of Spain presents its compliments to the Secretariat of the Assembly of States Parties of the International Criminal Court, and, pursuant to the Secretariat's Note Verbal ICC-ASP/21/SP/10, has the honour to nominate Mr Pascual Tomás Hernández as member of the Committee on Budget and Finance for the Group of Western European and Other States, for the elections to take place during the twenty-first session of the Assembly of States Parties scheduled in December 2022 in The Hague.

A curriculum vitae with detailed information regarding the experience and qualification of Mr Tomás Hernández is herewith attached.

Statement of qualifications

Mr. Tomás Hernández is a highly qualified expert with more than 30 years of experience in financial, budgetary and taxing matters, both at a national and international level and mostly in the public sector.

His *curriculum vitae* is attached to this statement and describes his professional career as a specialist in financial, economic and labour matters. He is a member of the State Finance Corps (one of the high-level civil servant corps in the Spanish civil service). He also holds a degree in Law.

At the international level, his experience as Finance Advisor of Spain before the International Organizations based in Geneva, especially the United Nations, the International Labour Organization, the World Health Organization and the World Trade Organization, is especially noteworthy. He has also been a member of the financial committee of the European Organization for Nuclear Research. He has as well international experience in matters of his competence related to the European Union.

At the national level, he is currently Inspector of Services of the Ministry of Finance and Public Function and is mainly carrying out auditing functions. Throughout his career, he has held positions as a financial expert in relation to, among others, taxes, customs, human resources, support to the judiciary and the prosecution or risk analysis.

Mr. Tomás Hernández is a native Spanish speaker and is fluent in English and French.

Curriculum vitae

Personal information

Sex: Male
Date of birth: 25 August 1965
Nationality: Spain

Work experience

January 2022 - present **Services Inspector Finance Ministry**, Inspección General
Calle Alcalá 9. 28014 Madrid. Tlf 915958800
Name and title of supervisor(s): Ángel Esteban Paúl. Inspector general

Audit and inspection work with elements of assurance and consultancy in financial and budgetary matters, of the high inspection of the State, on procedures and operation of the administration with special focus in the material areas of the Ministries of Finance

and Public Function, Economic Affairs and Digital Transformation and Industry, Trade and Tourism.

February 2019 - present Counsellor and Coordinator Inspector in Customs Process. Spanish Tax Agency, Customs and Excise Central Department

Avda. de Llano Castellano 17. 28071 Madrid. www.agenciatributaria.es

Name and title of supervisor(s): Nerea Rodríguez. Deputy Director

Coordination and management of tax and custom procedures, in particular related to e-commerce and new international, European and national regulation (call VAT e-commerce package) and ICS2 EU project as national project leader. Special focus in logistic and legal aspects of the reform and the effective enforcement of new regulation. Coordination with European and international institutions as well as with economic operators and stakeholders. Active member and regularly attending several international committees, seminars, workshops and working groups in European and international fora.

March 2017 - February 2019 Resident Twinning Adviser in Azerbaijan. Ministry of Taxes. EU Twinning Project, Fundación Internacional y para Iberoamérica de Políticas Públicas

Madrid www.fiiapp.es

Name and title of supervisor(s): Pedro Flores. Director

Field coordinator (Resident twinning adviser) in a European Union assistance programme for the improvement of the Taxpayer Service in the Ministry of Taxation of Azerbaijan carried out by a Spanish-French consortium. Resident in Baku.

August 2015 - March 2017 Councillor and Inspector Coordinator, Unidad de Análisis de Riesgos. Agencia Estatal de Administración Tributaria, Customs and Excise Central Department

Avda. de Llano Castellano 17. 28071 Madrid. www.agenciatributaria.es

Name and title of supervisor(s): M^a Ángeles Marín. Deputy Director

The areas of expertise and discussion are, mainly, approval and supervision of common rules and new electronic programme and tools in risk management area and processes and different electronics projects. Representing the Spanish Customs through numerous International meetings, Committees and Expert Groups in European Institutions.

April 2010 - August 2015 Counsellor for Finances to United Nations and other International Organizations, Permanent Mission of Spain to the United Nations and other International Organizations

Name and title of supervisor(s): Ana María Menéndez. Ambassador

Representing the Spanish Finance Ministry in Geneva through numerous International Organizations, Committees and Councils such as WTO, WIPO, ITU, ILO, WHO, WMO, IMO, Geneva Group and CERN. The areas of expertise and discussion are, mainly, approval and supervision general tax and custom matters, financing, budget, account reporting, legal procedures, managing human resources and trade issues, pension fund oversight. Monitoring, reporting and analysing internal and external audit, and quality and efficiency supervision.

Key achievements:

- Financial and budgetary analyse (especially financial statements).
- Study and proposals of sustainability measures related human resources.
- Increasing Spanish participation and activity in international organizations financial Committees. Appointed both the co-chair of Geneva ILO local group and member of TREF (tripartite employment conditions forum) and Finance Committee CERN

September 2006 - April 2010 **Head of Unit at the Special Prosecutor Office Against Corruption and Organized Crime**, Special Prosecutor Office against Corruption
Manuel Silvela, 4, 28010 Madrid, +34915712523 www.mjusticia.gob.es
Name and title of supervisor(s): Prosecutor Director - Alejandro Luzón

Head of audit and legal unit in a single Central National office for high-level prosecution of crimes and corruption fraud.

Main duties: to find out and investigate criminal plots, financial reporting, accounting, tax-related and legal defence in trial. To collect, compile and seize documents under investigation and analysing them under legal, tax, customs, financial, and accounting point of view.

May 2006 - September 2006 **Judicial Manager of Fórum Filatélico Company**, National Audience
C/ Génova, Madrid. www.mjusticia.gob.es
Name and title of supervisor(s): Fernando Marlaska - Judge Spanish National Court

“Fórum Filatélico” was a, relevant and massive financial fraud case.

Appointed judicial manager leading the company.

Main duties: general manager and responsible for elaborating financial, tax and accounting reports, auditing the assessment, liabilities and financial statement of the company and debriefing it at the highest Spanish criminal court. Audit and accounting. Financial analyze and documentation management.

November 2005 - May 2006 **Member of the Board of Directors National Currency and Bank Factory**,
Currency and Bank Factory
C/ Jorge Juan, 106, 28009 Madrid. www.fnmt.es
Name and title of supervisor(s): Sixto Heredia - President

Executive legal adviser on tax, finances, audit, budgetary, and other specific areas.

November 2005 - May 2006 **Vicepresidency of de Tobacco Trade Agency**, Commissioner for the Tobacco Market
Paseo de la Habana, 140, 28036 Madrid. Telf.: 902.500.603 / 91.745.72.00 www.cmtabaco.es
Name and title of supervisor(s): Felipe Sivit Gañán - (Former) President Tobacco Trade Agency

Vice-president of a regulatory national agency of a specific market in Spain (Tobacco market commission), responsible for the management and monitoring of the tobacco market. It is a monopoly in its retail phase.

Market surveillance, taxes, inspection, penalties, establishment of procedures, effective implementation of the new anti-smoking law, licensing market for tobacco in their stages of manufacture, import, export, wholesale and retail.

Tax payer service.

Main duties: high management: human resources, procurement, general services, and control. Management autonomy 50 people.

Key achievements:

- Effective application of the new anti-smoking law, preparation of the new market regulation.

February 2002 - December 2005 **Executive Board Member of the Rumasa Company**, Rumasa S.A.
Velázquez, 50, 28001 Madrid, MADRID. Tel. 914353360
Name and title of supervisor(s): Félix Díez Burgos - Company's President

Executive legal adviser on finances, tax, budget, procurement and audit area.

January 2003 - November 2005 Deputy General Director for the Management of Customs and Taxes Procedures. Spanish Tax Agency, Department of Customs and Excises.
State Agency of the Tax Administration
Avda. de Llano Castellano 17. 28071 Madrid. www.agenciatributaria.es
Name and title of supervisor(s): Nicolás Bonilla Penvela - General Customs and Excises Director

Management of national design, effective implementation, and application of procedures for import, export, transit and goods traffic control under the different customs and fiscal regimes.

Design, implementation and follow up of simplified procedures (debt, single window, electronic payment, low value goods, etc) directed to taxpayer's assistance.

Taxpayer service.

Key achievements:

- Incorporation of Spain in the first phase of the NCTS (new computer transit system, centralized software application at European level. transits procedures to reduce clearing time in customs.
- Implementation of Help Desk for operators (European and National level).
- Providing in the elaboration of general Spanish tax law. Preparation on the reform process of the European customs code.

May 2004 - November 2004 Jury at the Customs Agents Recruitment. Spanish Tax Agency, Institute of Fiscal Studies
C/ Cardenal Herrera Oria, Madrid
Name and title of supervisor(s): Nicolás Bonilla Penvela

Recruitment new Customs Agents. Evaluating the knowledge of candidates in legal, trade, customs, and other management areas.

April 2002 - November 2004 Member of the Board of Administration of the Port Authority of Puerto de Valencia, Valencia Port
Name and title of supervisor(s): Rafael Aznar - President of Valencia Port

Executive legal adviser in budgetary, trade, tax and procurement fields for a huge public company.

April 2003 - May 2004 Member of the Qualifying Tribunal for the Selection of State Finance Inspectors, Institute of Fiscal Studies
C/ Cardenal Herrera Oria, Madrid
Name and title of supervisor(s): Luis Cremades Ugarte - Jury

Evaluation and selection candidates to join the superior career of financial auditors in Spain.

Evaluating the knowledge of candidates in tax, accounting, legal, budgetary and other financial areas.

September 2001 - January 2003 Deputy General Director for Planning, Statistics and coordination. Spanish tax Agency, Customs and Excises Spanish Department
Avda. de Llano Castellano 17. 28071 Madrid. www.agenciatributaria.es
Name and title of supervisor(s): Nicolás Bonilla Penvela

Internal and external coordination of the Spanish customs and excise, management at central and regional level, and with other sections of the Ministry. International trade statistics and matters of planning, and general economic and human resources and trading management.

Design and implementation of the website services for assistance of economic operators and in general any person, citizen and enterprise with an interest in customs and taxation.

Developing and coordinating national tax training program.

Key achievements:

- Territorial reform and implementation of a new Spanish Customs structure.

January 2001 - September 2001 **Head Regional Office Tax Agency. Spanish Tax Agency, State Agency Tax Administration**
C/ Guillem de Castro 4, Valencia. www.agenciatributaria.es
Name and title of supervisor(s): Eduardo Beut. Delegado Especial

Senior management maritime, road and aerial customs offices, (Valencia port, Gandía, Sagunto, Manises airport, Silla) and the institutions and customs warehouses approved by them including customs clearance procedures and audit of traffic.

Taxpayers service for assistance of economic operators and in general any person, citizen and enterprise with an interest in customs and taxation.

Leadership of team of more than 100 people.

October 1996 - April 2001 **Port Authority Board Member, Port Authority of Algeciras**
Avenida de la Hispanidad s/n, Algeciras, Cádiz, España

Executive legal adviser in tax, custom budgetary and trade issues for the biggest Mediterranean maritime port.

September 1998 - January 2001 **Head of Customs and Excise of Andalusia. Spanish Tax Agency, State Agency Tax Administration**
Plaza Tomás de Ibarra s/n, Sevilla
Name and title of supervisor(s): Pedro Gollonet. Delegado Especial

Head of the customs and excise of the eight provinces of Andalusia, Ceuta and Melilla.

Taxpayers service for assistance of economic operators and in general any person, citizen and enterprise with an interest in customs and taxation.

Main duties: the leadership of customs (human resources, equipment and procedures) as well as the direction and supervision of post audits (inspection team leader) and customs police, which has numerous and effective resources (boats and helicopters) and are responsible for the persecution of the customs and economic crimes.

Head directly on a team of 300 people.

January 1997 - September 1998 **Head of Algeciras Customs. Tax Agency, State Agency Tax Administration**
Avda. de República Argentina, Cádiz.
Name and title of supervisor(s): Ricardo Ugarte. Delegado de la AEAT

Senior management of the local customs (Algeciras) office which also involves La Línea de la Concepción custom (with Gibraltar) and Tarifa. Tax payer service.

Algeciras is the most important port in traffic in the Mediterranean Sea and also well known for its ro-ro and passengers massive traffic with north- Africa.

Key achievements:

- Implementation of the first customs available 24/24 hours, single windows and teleprocessing procedures of import and export declarations (EDI, Electronic Data Interchange system at the time). It is a service directed to economic operators and citizens. Head directly on a team of 90 people.

Education and training

2022	Master in Public Management. Escuela Organización Industrial e IEF (in progress)
2021	High specialization course in financial crime. Instituto Estudios Fiscales (IEF)
2009	European Union law course. Spanish Diplomatic School. Madrid Organization, rules, and institutions of European Union. Internal and external European policy
2003-2004	Internal audit master degree. Selective process to high auditor and oversight functions in public areas of economy, finance, domestic and foreign trade, especial knowledge of public finance account, auditing, accounting, HH.RR. Ministry of Tax, Economy and Trade. Madrid
1989-1993	Inspector of the superior finance Spanish corps (selection process to high functions in Spanish financial administration). High specialization in finance, auditing, public and private law, commercial law, accounting and budget. Institute of Fiscal Studies. Madrid
1983-1988	Degree in Law. Including public and private and international Law. (From September 1983 to July 1988) University of Murcia. Law School Murcia. Murcia

Personal skills

Mother tongue(s) Spanish

Other language(s)

	Understanding	Speaking	Writing
English	Listening: C1 Reading: C1 Replace with name of language certificate. Enter level if known.	Spoken interaction: C1 Spoken production: C1	C1
French	Listening: C1 Reading: C1 Replace with name of language certificate. Enter level if known.	Spoken interaction: C1 Spoken production: C1	C1

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user

Common European Framework of Reference for Languages

Communication skills

Good communication skills gained through my international experience as short term expert.

Job-related skills

- Throughout my professional career, I have acquired a broad experience in the Finances and Tax area. In fact, it has been my main field of work for almost 30 years. I have worked not only at local and regional level but also at central level on the design, development and coordination of tax related management projects. These functions implied also the direction and management of several expert teams. I have participated in the design, development and implementation of new procedures and programmes the majority of which were devoted to “taxpayer’s information and assistance”. These services were developed at European, national and regional level.
- From 2001 to 2003 in my capacity as head of the training area, I designed and coordinated training programs for some areas of Spanish Tax Service. Through my entire career, I have participated in training programs and I have experience as a trainer in the Financial and Tax area (Seville, Murcia and Madrid’s University and School of Public Finance).
- I have also had the opportunity to work abroad. For more than 5 years, I have worked as Financial and tax expert in Geneva where I participated in several groups and international organizations fora, in an international and intercultural atmosphere. I have also participated in missions, visit to countries such as (Nicaragua, Peru, Mexico, Argentina, Nicaragua, Morocco, and Algeria), and in the development of some European projects such as the NCTS. In addition, 2-year experience in Baku as resident counsellor in EU twinning project. A programme for improving Azerbaijani administration.
- Participant in several meetings, committees, work groups in international organizations like European Union institutions, World Customs Organizations (WCO), COMALEP, missions in Morocco, Alger, Nicaragua, Guatemala and consultant in customs and risk analysis. Recently, TREF-CERN member (tripartite employment conditions forum) and Financial Committee-CERN). Co-chairman of Geneva group (local ILO). Attending issues related to customs, HH.RR. Finance, auditing, budget, accounting of several international organizations. Jurist expert in Mexico meeting (COMALEP-2005) September - October 2002-consultant in customs areas in Nicaragua. August 2003-risk and analyze area in Peru. September 2003- OLAF UE speech-protection of financial aspects. Speaker in legal law to Central American Economic Union Guatemala Conference in 2010.

Digital competence (self-assessment)

- Information processing: Working knowledge
- Communication: Working knowledge
- Content creation: Working knowledge
- Safety: Working knowledge
- Problem solving: Working knowledge

Levels: Basic user - Independent user - Proficient user

Digital competences - Self-assessment grid

7. VILLALOBOS ARRIETA, Ana Patricia (Costa Rica)

[Spanish original]

Note verbale

The Embassy of Costa Rica to the Kingdom of the Netherlands presents its compliments to Secretariat of the Assembly of States Parties to the International Criminal Court and with reference to its notes verbales ICC-ASP/21/SP/10 of 24 June 2022 and ICC-ASP/21/SP/11 of 16 September 2022, has the honour to inform that the Government of Costa Rica nominates Ms. Ana Patricia Villalobos Arrieta as a member of the Committee on Budget and Finance, for the elections to be held during the twenty-first session of the Assembly of States Parties, which will take place in The Hague from 5 to 10 December 2022.

The curriculum vitae of Ms. Villalobos Arrieta is annexed to the present note verbale.

[original: English]

Curriculum vitae

Personal information

Gender: Female
 Date of Birth: 26 December 1969
 Nationality: Costa Rica

Work experience

- | | |
|-------------------------------------|---|
| May 2022 – present | <p>Chief of Staff, Ministry of Foreign Affairs and Worship (Costa Rica)</p> <p>Main duties: Design, management and execution the agenda of the Minister, and supervision and coordination of the administrative issues of the Ministry with the Director General, including the construction of the institutional budget and the negotiations with the Legislative Assembly. Speech writer of the Minister.</p> |
| April 2020 - May 2022 | <p>Chief of Staff, Deputy Minister of Foreign Affairs and Worship for Multilateral Issues (Ministry of Foreign Affairs and Worship of Costa Rica)</p> <p>Main duties: Design, management and execution of the agenda of the Deputy Minister. Coordination of the definition and construction of the budget for the payment of national contributions to international organizations.</p> |
| January 2020 – December 2021 | <p>Advisor to the GRULAC Chair at the Green Climate Fund</p> <p>Main duties: Preparation of criteria for projects of Latin America. Participation on the construction of criteria for accredited entities.</p> |
| August 2018 -present | <p>Lead Negotiator of Costa Rica for Climate Change (UNFCCC)</p> <p>Main duties: Coordination of national positions, and negotiations on items of the climate agenda, in particular on issues of climate financing, carbon markets, and loss and damages.</p> <p>Chargé d'Affaires of Costa Rica (Embassy of Costa Rica in Venezuela)</p> |

- August 2015 -August 2018** Main duties: Working on political issues in a complex scenario, while managing the embassy and consulate budgets in a changing and unstable economy. Development of a reporting table system for the budget of the Embassy as an example for the reporting tables for the general system for the Embassies of Costa Rica.
- May 2014 – August 2015** South America Cooperation Officer (Ministry of Foreign Affairs and Worship, International Cooperation Directorate)
- Main duties: Development of the cooperation program with ten countries of South America, including the planning of the projects, and the definition of the execution budget for each one.
- July 2013 – May 2014** Chief of Staff of the President of Costa Rica (Mrs. Laura Chinchilla)
- Main duties: Coordinating the office of the President, for the last year of her administration. Coordination with the ministries of the central government, decentralized entities, and political actors in general.
- July 2010 – July 2013** Minister Counsellor and Deputy Chief of Mission (Embassy of Costa Rica in People’s Republic of China)
- Main duties: During the fourth, fifth and sixth years of diplomatic relations between Costa Rica and China, management of the budget of the Embassy, coordination of political positions and cooperation projects. Also in charge of the Consulate.
- January 2008 – December 2009** Minister Counsellor and Deputy Political Coordinator (Mission of Costa Rica to the United Nations, New York)
- Main duties: During the participation of Costa Rica as a member of the Security Council, in charge of developing the position of Costa Rica on the issues of the agenda of the Council in coordination with the Political Coordinator. Also, as a lead negotiator, in charge of the issues regarding the Horn of Africa, DRC and Somalia, which represented eighty per cent of the Council’s agenda.
- August 2002 – December 2007** Minister Counsellor and Deputy Chief of Mission (Embassy of Costa Rica in the United States of America)
- Main duties: Administrative coordinator of the Embassy, and political liaison with the White House and the Congress.
- August 2000 – May 2002** Chief of Staff, Ministry of Foreign Affairs and Worship (Costa Rica)
- Main duties: Design, management and execution of the agenda of the Minister. Supervision and coordination of administrative issues of the Ministry in coordination with the Director General, including the institutional budget and the political negotiations with the Legislative Assembly.
- May 1998 – August 2000** Chief of Staff, Deputy Minister of Foreign Affairs and Worship (Ministry of Foreign Affairs and Worship of Costa Rica)
- Main duties: Design, management, and execution of the agenda of the Deputy Minister. In charge of bilateral agenda, and coordination of foreign policy.
- May 1994 – May 1998** Manager for Human Resources (Hotel Tara)

Main duties: Administration of fifty employees, and management of budget for payment and compensations.

Education

- 1998** Master´s Degree in Business Administration (Finance) (Technological Institute of Costa Rica)
Thesis topic: *Plan Estratégico para BN Vital* (Strategic Plan for BN Vital (Pension Fund for the National Bank of Costa Rica))
- 1996** Master´s Degree in Business Administration (Generalist)
- 1994** Law Degree (University of Costa Rica)
Thesis Topic: *El Convenio de Extradición con los Estados Unidos de América* (Extradition Treaty with the United States of America)

Languages

Spanish: native
English: fluent
French: beginner level
Knowledge of Chinese, Japanese, and Italian.

Interests

Reading, new knowledge in legal matters, botany.
