



Job Title and Level:	Legal Officer (P-3)
Vacancy Announcement No:	2037EE-PR
Deadline for Applications:	30.08.2012
Organizational Unit :	Appeals Division/Judiciary
Duty Station :	The Hague
Type of Appointment:	Established Post
Post number :	E-2101
Minimum Net Annual Salary (Single Rate) (EURO) :	# 65,863

Contract Duration

Fixed-Term contract until 30 June 2013.

Entry on duty date is to be determined.

A roster of suitable candidates may be established for this particular profile as a result of this selection process for both fixed-term established and general temporary assistance posts.

Duties & Responsibilities

ORGANISATIONAL CONTEXT

The Appeals Division is composed of the President of the Court and four other Judges.

Judicial functions are carried out by the Appeals Chamber, which comprises the five Judges of the Appeals Division. In relation to each appeal, the Judges decide on a Presiding Judge.

Although the present vacancy announcement is for a position in the Appeals Division, successful candidates may be included in a reserve list (roster) and considered for similar positions within the Judiciary.

DUTIES AND RESPONSIBILITIES

The Legal Officer will provide high quality specialised legal assistance as well as administrative support to the Appeals Division/Appeals Chamber, in particular by performing the following tasks:

- conducting and supervising in-depth legal research in international criminal law, humanitarian law, human rights law and other relevant areas of law, on both procedural and substantive issues;
- preparing memoranda and drafts of decisions and judgments, either alone or in conjunction with others;
- ensuring that the Judges are informed of relevant developments in international law and practice;
- coordinating and supervising the work of more junior staff members and of the interns of the Appeals Division;
- coordinating and managing the appeals, as part of the Appeals Chamber's team;
- anticipating procedural issues that may arise in the course of judicial proceedings;
- providing legal support during court hearings;
- liaising with the participants in the proceedings, when instructed to do so;
- liaising with the other judicial Divisions and Chambers of the Court, other organs of the Court and the public, when instructed to do so.



Essential Qualifications

Applicants should have the following qualifications and experience:

- advanced university degree in law, preferably with a specialisation in international criminal law, international humanitarian law or human rights law;
- at least five years (seven years with a first level university degree) of relevant and progressively responsible professional experience in the legal field, in particular in international criminal law, international humanitarian law, human rights law, or criminal law and procedure;
- good knowledge of the common law and the Romano-Germanic systems of law;
- proven research skills and experience in working with search engines and databases;
- extensive experience in analysing complex and/or novel legal issues and in arriving at appropriate solutions in relation to those issues;
- excellent drafting skills and ability to prepare independently legal opinions and memoranda;
- excellent interpersonal skills and written and oral communication skills;
- ability to establish and maintain effective working relationships with people of different national and cultural backgrounds with respect for diversity;
- capability to work collaboratively and proactively with colleagues in order to achieve organisational goals and the timeliness of work;
- ability to make quality decisions under extreme time constraints;
- excellent computer skills and ability to use relevant software applications, in particular information databases and internet/intranet services.

KNOWLEDGE OF LANGUAGES

Fluency in either of the working languages of the Court, English or French, is essential. Working knowledge of the other is desirable. Knowledge of another official language of the Court would be considered an asset (Arabic, Chinese, Russian, Spanish).



General Information

- The selected candidate will be subject to a Personnel Security Clearance (PSC) process in accordance with ICC policy. The PSC process will include but will not be limited to, verification of the information provided in the personal history form and a criminal record check;
 - Applicants may check the status of vacancies on ICC E-Recruitment web-site;
 - Post to be filled preferably by a national of a State Party to the ICC Statute, or of a State which has signed and is engaged in the ratification process or which is engaged in the accession process, but nationals from non-state parties may also be considered;
 - In accordance with the Rome Statute, the ICC aims to achieve fair representation of women and men for all positions, representation of the principal legal systems of the world for legal positions, and equitable geographical representation for positions in the professional category;
 - Applications from female candidates are particularly encouraged;
 - The Court reserves the right not to make any appointment to the vacancy, to make an appointment at a lower grade, or to make an appointment with a modified job description.
 - The International Criminal Court is a member organization of the Inter-Organization Mobility Accord and is interested in secondment of staff from organizations of the United Nations Common System.
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