



Job Title and Level:	Local Security Assistant (G-5)
Vacancy Announcement No:	1060EE-RE3
Deadline for Applications:	08.07.2012
Organizational Unit :	Security and Safety Section, Registry
Duty Station :	Nairobi, Kenya
Type of Appointment:	Established Post
Post number :	KEN-3140-S-GOL-7458
Minimum Net Annual Salary (Single Rate) (Kenyan Shilling) :	KSh 1393210

Contract Duration

One year with a possibility of extension (six months probationary period).

Entry on duty is to be determined.

A roster of suitable candidates may be established for this particular profile as a result of this selection process for both fixed-term established and general temporary assistance posts.

Candidates who have already submitted an application for this vacancy (1060EE-RE) do not need to re-apply.

Duties & Responsibilities

The incumbent will work at the ICC field office in Nairobi, Kenya or other designated field locations.

Reporting to the Field Security Officer, the Local Security Assistant will assist him/her in performing the following duties and responsibilities:

1. Collect, update and communicate relevant local security information. Liaise and coordinate with applicable local governmental security organizations on a regular basis.
2. Complete and update security assessments, security plans and staff lists.
3. Conduct security related investigations and liaise with national police as required. Draft and submit security incidents reports.
4. Provide various operational security support to ICC mission activity including firearms issues, close protection deployments, arrestee transfers and hotel/venue assessments.
5. Organize and conduct training courses on security awareness and preparedness for field office staff.
6. Provide security orientation or security briefings to staff members deployed from HQ or other duty stations.
7. Monitor compliance with Minimum Operational Security Standards (MOSS) and Minimum Operational Residential Security Standards (MORSS). Provide advice on security measures for S/M#s residences.
8. Provide general administrative and practical assistance to the FSO. Maintain files and records.

Essential Qualifications



1. Completion of secondary education.
2. Six years progressive experience gained via service in the police, military, or a government security agency, preferably in an operational environment.
3. Experience of working under stressful conditions.
4. Experienced driver for the local conditions with a valid national driver's permit.

KNOWLEDGE OF LANGUAGES

Fluency in oral and written English is mandatory. Working knowledge of French is desirable. Knowledge of vernacular languages subject to country is essential.

General Information

- The selected candidate will be subject to a Personnel Security Clearance (PSC) process in accordance with ICC policy. The PSC process will include but will not be limited to, verification of the information provided in the personal history form and a criminal record check;
- Applicants may check the status of vacancies on ICC E-Recruitment web-site;
- Post to be filled preferably by a national of a State Party to the ICC Statute, or of a State which has signed and is engaged in the ratification process or which is engaged in the accession process, but nationals from non-state parties may also be considered;
- In accordance with the Rome Statute, the ICC aims to achieve fair representation of women and men for all positions, representation of the principal legal systems of the world for legal positions, and equitable geographical representation for positions in the professional category;
- Applications from female candidates are particularly encouraged;
- Personnel recruited at the General Service level are not entitled to all of the benefits granted to internationally-recruited staff;
- The Court reserves the right not to make any appointment to the vacancy, to make an appointment at a lower grade, or to make an appointment with a modified job description.
- The International Criminal Court is a member organization of the Inter-Organization Mobility Accord and is interested in secondment of staff from organizations of the United Nations Common System.