



Job Title and Level:	Assistant/Associate Legal Officer (P-1/P-2)
Vacancy Announcement No:	2023EE-PR.
Deadline for Applications:	28.06.2012
Organizational Unit :	Judiciary, Chambers
Duty Station :	The Hague
Type of Appointment:	
Post number :	
Minimum Net Annual Salary (Single Rate) (EURO) :	€ 43,634 / € 54,809

Contract Duration

To be determined.

Entry on duty date is to be determined.

A roster of suitable candidates will be established for this particular profile as a result of this selection process for both fixed-term established and general temporary assistance posts. This roster may be used by other Divisions (Pre-Trial Division and Appeals Division) in Chambers.

Duties & Responsibilities

Under the general supervision of the President of the Trial Division or the Presiding Judge of a Trial Chamber and the immediate supervision of the Legal Advisor to the Trial Division, the incumbent will be responsible for the following duties:

1. Assist the Trial Chambers in the drafting process of legal memoranda, decisions and orders, including cite-checking draft orders and decisions.
2. Provide support to the Trial Chambers during and in preparation of court sessions and assist the Trial Chambers in their case management.
3. Assist in and provide specific analyses of fact and law to the Trial Chambers as presented in filings and in court sessions by the participants to the proceedings.
4. Attend meetings and discussions of the Trial Chambers and formulate minutes and draft materials.
5. Conduct and provide legal research on questions of international criminal law, international humanitarian law, public international law, international human rights law, principles of national laws, and other areas of law, using multiple research sources to support the Trial Chambers in their judicial activities.
6. Draft/prepare preliminary interpretation of legal instruments, such as constitutions, statutes, treaties, agreements, and resolutions; and advise on the application and interpretation of relevant rules of criminal procedure.
7. Conduct preliminary reviews of judicial filings, draft issue specific summaries of legal filings and of the evidence.
8. Perform other duties as requested to assist the Trial Chambers.



Essential Qualifications

1. University degree in law; a specialization in international criminal law, public international law, international humanitarian or human rights law would be considered an asset.
For the P-2 level recruitment: an advanced university degree and a minimum of two years of relevant work experience (4 years of relevant work experience with a first level university degree) in a national judicial system or in an international court/tribunal or in academia-active in the fields of law mentioned above.
For the P-1 level recruitment: an advanced university degree; or, two years of relevant experience, as indicated above, with a first level university degree.
2. Excellent knowledge of law and proven analytical skills; ability to conduct comprehensive research and provide analyses on complex legal questions not always enlightened by precedent.
3. Proven excellent drafting skills, in at least one of the working languages of the Court (English or French).
4. Effective organizational skills and ability to handle a large volume of work in an efficient and competent manner, even under time pressure; ability to rapidly prioritize tasks; ability to work as part of a team or independently.
5. Proficiency in computer skills (MS Office package, including Word, Excel, Power point and Outlook).
6. Excellent communication and interpersonal skills; ability to work in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.
7. Sound judgment, attention to detail, utmost discretion, reliability, motivation, and willingness to learn new skills.

KNOWLEDGE OF LANGUAGES

Fluency in either of the working languages of the Court, English or French, is essential. Working knowledge of the other is desirable. Knowledge of another official language of the Court would be considered an asset.
(Arabic, Chinese, Russian, Spanish)

General Information

- The selected candidate will be subject to a Personnel Security Clearance (PSC) process in accordance with ICC policy. The PSC process will include but will not be limited to, verification of the information provided in the personal history form and a criminal record check;
- Applicants may check the status of vacancies on ICC E-Recruitment web-site;
- Post to be filled preferably by a national of a State Party to the ICC Statute, or of a State which has signed and is engaged in the ratification process or which is engaged in the accession process, but nationals from non-state parties may also be considered;
- In accordance with the Rome Statute, the ICC aims to achieve fair representation of women and men for all positions, representation of the principal legal systems of the world for legal positions, and equitable geographical representation for positions in the professional category;
- Applications from female candidates are particularly encouraged;
- The Court reserves the right not to make any appointment to the vacancy, to make an appointment at a lower grade, or to make an appointment with a modified job description.
- The International Criminal Court is a member organization of the Inter-Organization Mobility Accord and is interested in secondment of staff from organizations of the United Nations Common System.