

Curriculum vitae

2010 - Present, United Kingdom Foreign and Commonwealth Office (FCO)

- 2017 – present** **Head of Financial and Business Planning**
- Financial and Business Planning for the FCO's Core Budget of £1.7bn per year.
 - Design and management of change programmes to enhance the financial and business planning processes.
- 2015-2017** **Financial Adviser for the FCO's Overseas Network of Diplomatic Missions**
- Delivering a four year strategic financial plan exceeding £500m.
 - Managing an annual budget in excess of £120m.
 - Providing investment advice including for estates projects.
- 2015** **Financial Adviser, Budget Negotiations with HM Treasury**
- Providing specialist financial advice to the FCO's budget negotiations with UK Treasury including capital investment plans and foreign exchange management.
- Overseas deployment to the United Arab Emirates**
- Extended duty in Abu Dhabi to improve corporate governance and reporting.
- 2014-2015** **Financial Manager FCO Middle East operations**
- Managing the financial and business planning processes for the FCO's Middle East operations including an annual budget of £75m.
 - Enhancing good governance and financial reporting by the FCO's missions in the Middle East region.
- 2014** **Overseas deployment to Egypt**
- Implementing improved governance and financial reporting structures.
- 2013-2014** **Private Secretary to the Finance Director**
- Supporting the Finance Director in giving strategic direction to FCO's financial management.
 - Promoting continuous professional development amongst financial experts.
- 2011-2013** **Programme Manager, Africa Counter-Terrorism Programme**
- Management of CT projects, as part of a £36m programme fund.
 - Monitoring and Evaluation of regional CT projects - incl Nigeria, Kenya and Morocco.
- 2010-2011** **Financial and Business Analyst, FCO**
- Providing data analysis, modelling, and advice on cost sharing with other UK Government Organisations.

British Gas Limited – Several roles including Business and Data Analyst

- 2005-2010**
- Modelling and forecasting labour requirements across UK operations to meet performance targets. Identifying and securing additional sources of revenue.
 - Building the Organisation's capability to exploit management information systems.

Professional and academic qualifications

2014 ACCA Qualified Accountant

2006 BA with Honours Economics and Business 2:1
