

REFERENCE: ICC-ASP/4/SP/13

The Secretariat of the Assembly of States Parties presents its compliments to the Permanent Mission of ... to the United Nations and with reference to its note verbale ICC-ASP/4/S/1 of 14 March 2005 has the honour to request that the credentials for the fourth session of the Assembly, to be held in The Hague, The Netherlands, from 28 November to 3 December 2005, be submitted along with the credentials for the resumed fourth session, to be held in New York on 26 and 27 January 2006. This would facilitate the work of the Credentials Committee and of the Assembly.

The Secretariat of the Assembly of States Parties notes that if a representative of a State at the resumed fourth session in New York is different from a representative to the fourth session in The Hague, then a separate set of credentials would be required for the resumed fourth session. If the credentials are identical for both the fourth session and the resumed fourth session, there would be no need for additional credentials to be submitted.

The credentials should be issued by the Head of State or Government or by the Minister for Foreign Affairs or by a person authorized by either of them. Changes to the names of the alternates and advisers should be communicated in writing to the Secretariat of the Assembly by the representative of the State.

Credentials should, preferably, contain the name of the representative of the State, as well as the names of the alternates and advisers, for both the fourth session and the resumed fourth session.

Credentials should be sent to the Director, Secretariat of the Assembly of States Parties, Room C-0690, Maanweg 174, 2516 AB, The Hague, The Netherlands. Copies may also be sent via fax to 31-70-515-8376 or via e-mail to [asp@asp.icc-cpi.int](mailto:asp@asp.icc-cpi.int). As of 20 January 2006, original credentials for the resumed fourth session should no longer be sent to The Hague, but delivered directly to the Secretariat of the Assembly at the beginning of the resumed fourth session in New York.

The Secretariat of the Assembly of States Parties requests that the enclosed registration form be submitted as soon as possible, so as to expedite the issuance of conference badges for the fourth session in The Hague and the compilation of the List of Participants of both fourth session and the resumed fourth session.

The Secretariat of the Assembly of States Parties recalls that a United Nations grounds pass is required for access to United Nations premises during the resumed fourth session. Delegates not holding a valid United Nations ground pass, will have to liaise through their Missions in New York. A letter signed by the Head of Chancery or Administrative Officer containing the names of participants and the completed SG 6 forms, must be sent to the Chief of Protocol of the United Nations. Once the forms have been authorized by Protocol, permanent missions are requested to deliver them to delegates, for processing at the pass and ID office.

Additional information regarding credentials and registration for the fourth session and the resumed fourth session is available on the Internet website of the Court (<http://www.icc-cpi.int>).

The Secretariat of the Assembly of States Parties avails itself of this opportunity to renew to the Permanent Mission of ... to the United Nations the assurances of its highest consideration.

The Hague, 23 September 2005