

Journal

11 December 2023

**INTERNATIONAL CRIMINAL COURT
TWENTY-SECOND SESSION OF THE ASSEMBLY OF STATES PARTIES
NEW YORK, 4 – 14 DECEMBER 2023**

Forthcoming official meetings¹

Tuesday, 12 December 2023

Seventh plenary meeting

- Progress report by the Coordinators

- Introduction of draft resolutions

10:00 – 11:00.....Conference room 4

Informal consultation on the Review Mechanism

12:00 – 13:00.....Conference room 4

Reserved

15:00 – 16:00.....Conference room 4

Informal consultations on the budget²

16:00 – 18:00.....Conference room 4

Wednesday, 13 December 2023

Eighth plenary meeting

- Review Mechanism³

10:00 – 13:00.....Conference room 4

¹ Unless otherwise specified, the meetings are open to States Parties, non-States Parties (Observer States and invited States), the Court, intergovernmental organizations, non-governmental organizations and other observers and participants as defined in Rules 92 and 93 of the Rules of Procedure of the Assembly of States Parties.

² Closed meeting: Open only to States Parties.

³ The plenary session on the Review Mechanism is titled " Review of the Court and the Rome Statute system: Progress on the review process and next steps". On behalf of the State Party representatives, the Secretariat would like to inform participants that requests for inscription on the speakers' list should be conveyed to the Secretariat at iccaspReviewMechanism@gmail.com. Participants will be inscribed on the speakers' list on a first come, first served basis. They may also request the floor during the plenary. When requesting inscription with the Secretariat, please indicate the name and function of the speaker. Statements from the floor are limited to three minutes each. Kindly also provide a written copy of the statement, if available, which will be posted on the website of the Assembly after the conclusion of the plenary session.

Material for inclusion in the Journal should be communicated to Ms. Estera Luteranova via e-mail: estera.luteranova@icc-cpi.int

Meeting of the Credentials Committee⁴

15:00 – 15:30.....Conference room B

Reserved

15:30 – 18:00.....Conference room 4

Thursday, 14 December 2023

Ninth plenary meeting

- Adoption of resolutions

10:00 – 11:30.....Conference room 4

Reserved

11:30 – 13:00.....Conference room 4

Tenth plenary meeting

-Consideration of reports

-Report of the Credentials Committee

-Oral report of the Rapporteur

-Adoption of the report

-Closure of the session

15:00 – 18:00.....Conference room 4

⁴ Closed meeting: Open only to members of the Credentials Committee.

Other forthcoming meetings^{5 6}

Tuesday, 12 December 2023

War-driven Environmental Damage in Ukraine: Perspectives on the Application of the Rome Statute and the Work of the International Criminal Court (co-hosted by Estonia, Romania, Ukraine, Ukraine Prosecutor General’s Office, Citizens for Global Solutions (CGS), Climate Governance Commission, Green Transparency, Institute for Environmental Security (IES), International charitable organization “Environment-People-Law” (EPL), International Renaissance Foundation, Mobilizing and Earth Governance Alliance (MEGA), Open Society Foundations, Parliamentarians for Global Action, World Federalist Movement, World Future Council)

13:00 – 14:30.....Japan Society^{7 8}

Wednesday, 13 December 2023

Bureau meeting⁹

08:30 – 09:30.....Conference Room 8

⁵ All meeting times are in Eastern Standard Zone (EST).

⁶ Side events are solely responsibility of the respective organizers. Please direct any queries to the organizers.

⁷ 333 E 47th Street, New York, NY 10017 (Murase Room).

⁸ Hybrid meeting. [RSVP](#) required (password to access form: 85tx7#k&) for both in person and online participation.

⁹ Closed meeting: Open only to members of the Bureau.

Announcements

Guidelines for the preparation and conduct of sessions of the Assembly

The Guidelines adopted by the Bureau of the Assembly of States Parties on 15 November 2018 and amended on 8 September 2021 and 7 September 2023 regarding, *inter alia*, side events, general debate as well as guidelines and recommendations for enhancing the security of participants in the work of the Assembly can be found on the webpage of the Assembly [here](#).

Prepared statements

Pre-delivery

Speakers at the Assembly of States Parties are advised that providing in advance digital copies of prepared statements which they intend to read out in the Assembly greatly facilitates the work of the Secretariat. Although interpretations rely upon the statement actually delivered, copies of texts help interpreters to correctly render details and nuances. In the absence of a digital copy, speakers are requested to provide 20 copies of their statements, as early as possible in advance of delivery.

Post-delivery

Delegations are invited to send by e-mail an electronic copy of their statement(s), in one or more of the four official languages, to ensure timely posting of the text on the Assembly website. Statements should be sent to: asp@icc-cpi.int.

Requests for side events

Side events may be organized during the Assembly session, from 4 to 14 December 2023, and should not overlap with the meetings of the Assembly, in order to be reflected in the official Journal. Further details regarding organization of the side events are reflected in the “Guidelines for the preparation and conduct of sessions of the Assembly”, which are available on the webpage of the Assembly [here](#).

At the United Nations Headquarters, the Secretariat is not in charge of room allocation for side events nor does the Secretariat cover any costs associated with these events. Delegations interested in organizing side events must request a conference room directly with the United Nations via their respective Permanent Missions. All associated services and required equipment, such as interpretation, supplementary IT equipment or catering, are the responsibility of the organizers and must also be booked via the respective Permanent Mission.

The UN has indicated that interpretation services would only be provided from 10:00 to 13:00 and from 15:00 to 18:00. However, organizers have the option to bring interpreters for their side-events but have to inform MMS accordingly so that the MMS can provide instructions. Side-event organizers are responsible to organize access for their interpreters and cover all related charges.

The sale of any printed materials or goods at the UNHQ during the side events or at any other time is strictly prohibited.

For any eMeets assistance, please call the main lines for MMS: (212) 963-8114.

Please kindly note that the Secretariat does not send invitations to side events. The invitations should be sent by organizers for their respective side event.

Once the conference room is reserved, please let the Secretariat know the title of the event, names of the organizers, date, time and venue to be included in the ASP Journal. Please send an email to

estera.luteranova@icc-cpi.int. Modifications to the ASP Journal will be reflected in the following version.

The United Nations does not allow food or beverages in the conference rooms. Catering can be arranged directly outside of the conference rooms by contacting UN Catering via email at lhayden@culinartinc.com or by phone at +1 212 963 7029.

Side-event participation

The issuance of badges and access to side events would be controlled by United Nations Security. The access to side events at the United Nations premises by the non-governmental organizations or other attendees will depend on securing the required access badge to the United Nations Headquarters. ECOSOC consultative status NGOs and those NGOs with nine working day passes will be allowed into Conference room 4, space permitting.

However, if a side event participant is not a delegate nor accredited through a non-governmental organization, the organizing State must request the United Nations access pass on the participant's behalf. Respective Permanent Missions are advised to send a list of additional side events attendees to the United Nations Security at security_service_coordinator@un.org, with copy to Captain Dorcus Lourien (dorcus.lourien@un.org), Lieutenant Janelle Hamlet (janelle.hamlet@un.org) and Sergeant Timothy Maweu (maweu@un.org) via SET Excel sheet distributed by the Secretariat on 26 October 2023 in order to receive a name specific event badges (SET badges). The request should be submitted at least two working days prior to the side event by a representative from a Permanent Mission of a State organizing the side event with authorized signatory copied in the message. The badges would have to be picked up at the United Nations Pass and ID office by the respective State that is requesting the badges and handed over directly to the attendees.

Subscription to ASP emails

Delegations who wish to subscribe to ASP mailing list should convey their contact information to the following email: asp@icc-cpi.int. The official ASP emails will be distributed from the following email address only: asp@icc-cpi.int.

Handbook

For further information regarding the session please refer to the Handbook available [here](#).

Documentation

Paperless

As per decision by the Bureau dated 8 September 2021 accessible [here](#), all pre-session documentation will be posted on the website of the Assembly as an additional measure to decrease the need for printing services and in accordance with a "paperless" approach.

Written statements shall not be reproduced at the expense of the Assembly and shall not be issued as official documents.

Statements made before or after the adoption of resolutions

The Secretariat shall reflect in the Official Records of the respective session the statement as delivered at the respective plenary meeting of the Assembly.

Webcast

All plenary meetings will be webcast in floor, Arabic, English, French and Spanish on the [UN Web TV](#).

Location of the offices of the Secretariat of the Assembly of States Parties

The offices of the Secretariat of the Assembly of States Parties will be located in Conference room E.

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