

Reference: ICC-ASP/25/OS/49

The Secretariat of the Assembly of States Parties to the Rome Statute of the International Criminal Court presents its compliments to Observer States, and with reference to its note verbale ICC-ASP/25/S/01 of 19 January 2026, has the honour to request that the composition of their respective delegations to the twenty-fifth session of the Assembly to be held in New York from 7 to 17 December 2026, be communicated well in advance of the session. This would facilitate the work of the Assembly.

Communications containing the name of the representative of the Observer State to the twenty-fifth session, as well as the names of any alternates and advisers, should be sent by 4 December 2026 to the Secretariat of the Assembly of States Parties, Room A.00.49, Oude Waalsdorperweg 10, 2597 AK, The Hague, the Netherlands. Any copies may be sent via e-mail to asp@icc-cpi.int. As of 7 December 2026, all communications for the twenty-fifth session should be delivered directly to the Secretariat of the Assembly in New York, as soon as possible after the opening of the session.

The Secretariat wishes to note that a United Nations grounds pass is required for access to United Nations premises during the twenty-fifth session. Members of the official delegations not holding a valid United Nations ground pass are advised to make the necessary arrangements through their permanent missions in New York. A letter stamped and signed by the Head of Chancery or Administrative Officer containing the names of the official representatives of the States must be uploaded onto the registration platform “**eRegistration system**” landing page at the eDelegate Portal (<https://e-delegate.un.org/>) using the “**Attach delegations list**” blue button, followed by an online application for a United Nations grounds pass via the “eRegistration” system, not later than 25 November 2026. Once the online applications have been approved by the Protocol and Liaison Service, approval emails for each delegate will be sent to the registration focal points of the respective permanent missions. Please be reminded that hard copies of the approval emails and passports of the delegates must be presented to the United Nations Pass and ID Office for issuance of the grounds passes.

Additional information regarding the twenty-fifth session is available on the website of the Assembly (<https://asp.icc-cpi.int/>).

The Secretariat of the Assembly of States Parties avails itself of this opportunity to renew to Observer States the assurances of its highest consideration.

The Hague, 4 March 2026

